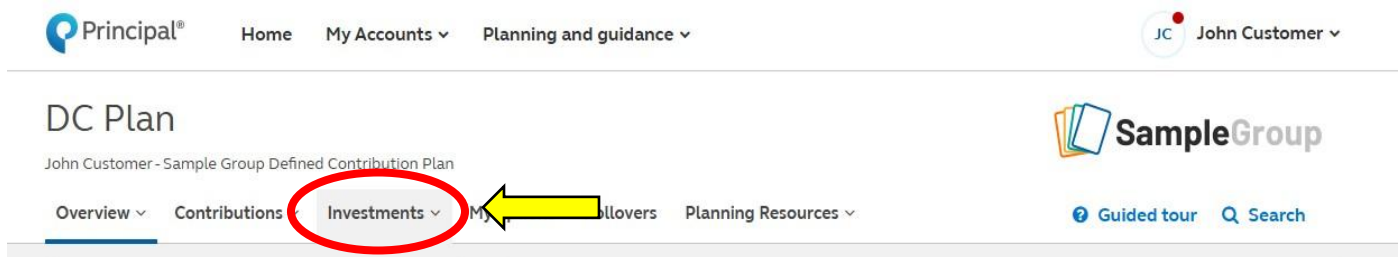




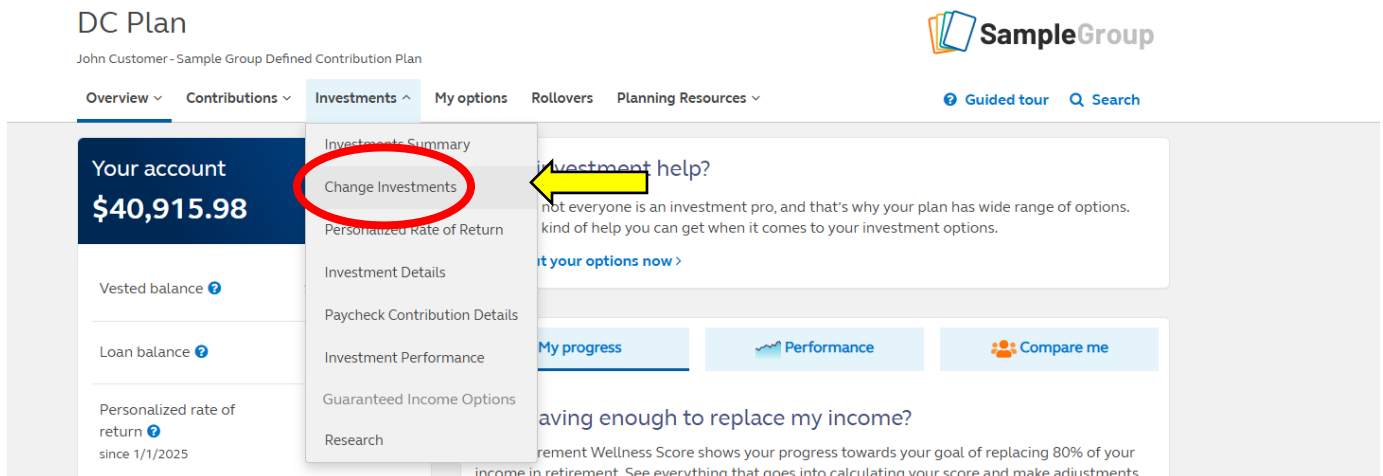
Important information
for retirement plan participants

How do I change my investment allocations?

1. [Start by logging in](#). Look for the account you want to review.
2. Navigate to “Investments” on the top menu

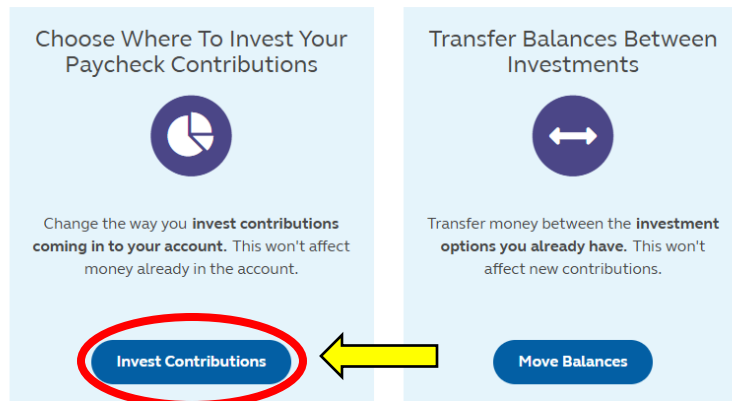


3. Scroll down to “Change Investments.”



4. Click on “Change investments”; follow the on-screen prompts to either change your investment contributions or rebalance your current contributions.

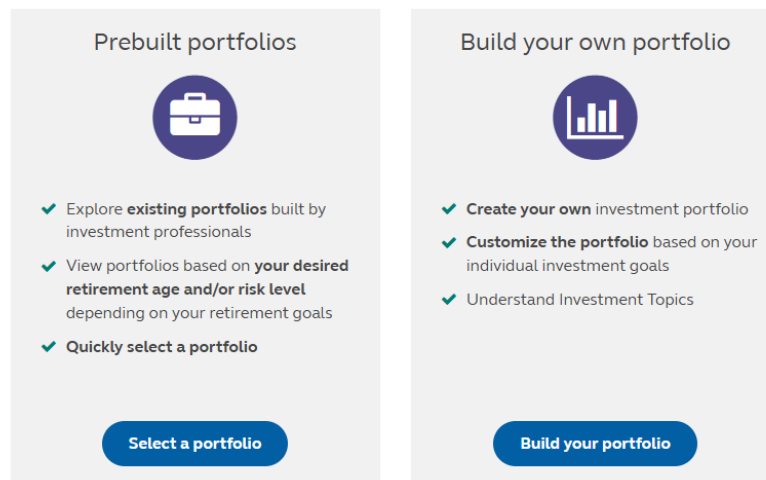
Change Investments



5. To Change Contributions, click “Invest Contributions” and follow the prompt to either select an existing portfolio or build your own.

Invest your paycheck contributions

How would you like to invest your contributions?



Your paycheck contributions may include all contribution types received in accordance with the plan documents, including rollovers.

6. To rebalance, select “Move Balances” and follow the prompts to either transfer one investment, or transfer multiple investment options.

Change Investments

Choose Where To Invest Your Paycheck Contributions



Change the way you **invest contributions coming in to your account**. This won't affect money already in the account.

[Invest Contributions](#)

Transfer Balances Between Investments



Transfer money between the **investment options you already have**. This won't affect new contributions.

[Move Balances](#)



Choose Transfer Type

How do you want to transfer the money within your account?

Transfer from one investment to another

- Change one investment option while keeping the mix of other investment options as they are.
- Make an investment change using a specific dollar amount.
- Transfer a specific number of shares to another investment option.

[Make a transfer](#)

Allocate 100% of the money to a different investment mix

- Change multiple investment options to a new mix of investments.
- Make multiple investment changes using a specific dollar amount.
- Transfer multiple shares to other investment options.

[Transfer multiple investments](#)

[< Back](#)

If you need help, contact Principal at **1-800-986-3343**