



How to Make Contribution Changes (online)

Log-in to your account at:

[User login | Empower: Saving, investing and advice \(empower-retirement.com\)](https://empower-retirement.com)

From the Dashboard Summary > Select Account

The screenshot shows the Empower Account Overview dashboard. At the top, there is a navigation bar with the Empower logo, menu items for Overview, Account, Investing, and Planning, and a language selector for Español. The main content area is titled 'Account overview' and features two summary cards: 'BALANCE \$25,482.00' and 'ANNUALIZED RATE OF RETURN 4.44%'. Below these is a '2024 CONTRIBUTIONS' section with a 'Standard' heading and a circular progress indicator showing 4%. To the right of the progress indicator is a table comparing 'Your YTD contributions' (\$2,856), 'Estimated on track to contribute' (\$4,889), and the '2024 IRS limit' (\$23,000). A sidebar on the left lists various account management options under categories like ACCOUNT INFORMATION, PAYCHECK CONTRIBUTIONS, INVESTMENTS, and LOANS & WITHDRAWALS.

Home / Account

ACCOUNT INFORMATION

- Account overview
- Balance
- Rate of return
- Transaction History
- Statements and documents
- Beneficiaries
- Manage Bank Accounts
- Upload documents

PAYCHECK CONTRIBUTIONS

- My contributions

INVESTMENTS

- My investments
- Investment help
- Investment lineup
- Dividend election
- Brokerage

LOANS & WITHDRAWALS

- Withdrawals

Overview Account Investing Planning Español | TS Log out

Account overview

BALANCE
\$25,482.00
[View details](#)

ANNUALIZED RATE OF RETURN
4.44% 8/5/2021 - 8/5/2024
[View details](#)

2024 CONTRIBUTIONS [View details](#)

Standard

Are you getting your [full match?](#)

You can contribute an additional **\$18,111** this year.

● Your YTD contributions	\$2,856
● Estimated on track to contribute	\$4,889
● 2024 IRS limit	\$23,000

Year-to-date Year-end

4%

From Drop Down Menu > Select My Contributions > Click Edit > Edit BOTH the Pre-Tax and the Roth After-Tax Contributions

My Contributions

Contribution	Type		
4%	Before-tax deferral	Add Auto Increase	Edit
0%	Roth deferral		Edit



Standard

Standard contributions are deducted from your paycheck. Contributions in the Standard group include Before-tax deferral and Roth deferral.

Add / Edit



After-tax

After-tax contributions are deducted from your paycheck after applicable income taxes are withheld.

Add / Edit

Follow the Instructions to Adjust your Contribution (on a go-forward basis) > Click Continue

Standard Contribution

Select the contribution to be automatically deducted from your paycheck.

Select another contribution rate



Due to plan setup, you may change only your contribution rate.

MY STANDARD CONTRIBUTION ⓘ

5%

\$113.54 per pay period

The estimated amount to be deducted from your paycheck is based on the salary provided times your contribution rate.

5%

COMPANY MATCH

2.50%

Sample Company matches up to

- 50% on the first 6%

Confirm your NEW Contribution Strategy > Click Confirm & Continue

By clicking the "Confirm & Continue" button, you authorize payroll deductions as indicated above.

Confirm & Continue

All changes require an overnight cycle to appear online and will be processed as soon as administratively feasible in accordance with your plan provisions.

Read Summary Plan Description (located in Forms) for more information.