DepositPartner User Administration

IMPORTANT:

If you are creating a **new user** in DepositPartner, that user should also be created in AccessJFG. Please see the user guide, "Creating Positive Pay and/or DepositPartner users in AccessJFG" for assistance. Please, if at all possible, use the same username for new users in both AccessJFG and DepositPartner. Please allow up to two business days for Single Sign On to be activated.

JOHNSON
FINANCIAL GROUP® DepositPartner

Administration   Research   Reports   Help ▾

Welcome Kyle Kasbohm!

Today is 8/10/2020 at 3:52:34 PM! K_KASBOHM, your last login was on 8/10/2020 at 9:19:48 AM.

Johnson Financial Group is proud to have JFG Test Merchant as a DepositPartner customer. DepositPartner gives you the ability to conveniently deposit checks remotely, manage your remote check deposits and research those deposits anytime, anywhere, from any device.

You made your last deposit for $0.00 on UNKNOWN at Unknown (Processed on UNKNOWN).

If you need additional assistance, please contact Treasury Management Customer Support at 1-888-769-3796 or by email at tmsupport@johnsonfinancialgroup.com.

Thank you!

Create Deposit

Location
Main

Account
Checking***8398

Control Total
$ 0.00

Create Tape   Create Deposit

From the homepage, you can access the Administration menu click clicking the **Administration** link in the upper left-hand corner of the page.

ing 0   Recent 0

	Tracking #	Status	Location	Account Name	Item Count	Deposit Total
	M000035054	Open	Main	Checking***8398	0	$80.00
8/5/2020 3:37:10 pm	M000035072	Open	Main	Checking***8398	0	$0.09
8/5/2020 3:38:46 pm	M000035082	Open	Main	Checking***8398	0	$0.09
8/5/2020 5:13:35 pm	M000035246	Open	Main	Checking***8398	0	$0.01
8/7/2020 2:33:48 pm	M000036907	Open	Main	Checking***8398	0	$1.00
8/10/2020 9:03:36 am	M000037407	Open	Main	Checking***8398	0	$0.09

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For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

Merchant Users ⋮

Search User or Full Name   ▼   **+**

ATESTUSER
Test User

ATESTUSER1
Test

ATESTUSER2
Test User

ATESTUSER3
Test User

ATESTUSER4
Test User

ATESTUSER5
Test User

ATESTUSER6
Test User

ATESTUSER7
Test user

ATESTUSER8
Test User
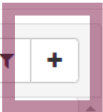
User   [ ]

Full Name   [ ]
The full name is required and can not be the same as the user name.

Email   [ ]

Timezone   Select a Timezone ▾

Date Format   M/D/YYYY ▾

Time Format   h:mm:ss tt ▾

Scanner   Select a Scanner ▾

Phone Numbers   ⋮

Roles   ⌄

Locations   ⌄

Accounts   ⌄

Click the **"+" sign** to add a new user.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

Merchant Users ⋮

Search User or Full Name 🔻 ➕

ATESTUSER
Test User

ATESTUSER1
Test

ATESTUSER2
Test User

ATESTUSER3
Test User

ATESTUSER4
Test User

ATESTUSER5
Test User

ATESTUSER6
Test User

ATESTUSER7
Test user

ATESTUSER8
Test User

Add a New User

User | DepositPartnerUser

Full Name | Deposit Partner User

Email | DepositPartnerUser@JohnsonFinancialGroup.com

Timezone | Central Daylight Time ▾

Date Format | MM/DD/YYYY ▾

Time Format | h:mm:ss tt ▾

Scanner | Digital Check   *TS-240* ▾

Phone Numbers

Roles

Locations

Accounts

Fill in this section with the details of the new user being created.

From the **Scanner** drop down menu, select the **scanner model type** the new user will be using. If you select a network scanner, such as ml:Deal, the system updates the page with the Scanner Host field. You must also provide an IP address or hostname value for the network scanner in this field.

Merchant Users

Add a New User

User	DepositPartnerUser
Full Name	Deposit Partner User
Email	DepositPartnerUser@JohnsonFinancialGroup.com
Timezone	Central Daylight Time
Date Format	MM/DD/YYYY
Time Format	h:mm:ss tt
Scanner	Digital Check *TS-240*

Phone Numbers

Roles

Locations

Accounts

Add in Phone Numbers, Roles, Locations, and Accounts by clicking the **Kabob menu** (...) menus on the right-hand side.

Roles: Select which roles this user should be given. A description of each role can be found on the role selection screen.

Locations: Select whichever location(s) the user will be based at.

Accounts: Select which account(s) the user should be able to access in DepositPartner.

Click **Save** when completed. The user will be emailed their username and password.

Please note, you can only assign the locations and accounts that have been assigned to you.

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Cancel   Save

Merchant Users ⋮

Search User or Full Name 🔽 ➕

ATESTUSER
Test User

ATESTUSER1
Test

ATESTUSER2
Test User

ATESTUSER3
Test User

ATESTUSER4
Test User

ATESTUSER5
Test User

ATESTUSER6
Test User

ATESTUSER7
Test user

ATESTUSER8
Test User

User	ATESTUSER8	✅
Full Name	Test User	
Email	testuser1@johnsonfinancialgroup.com	
Timezone	Central Daylight Time ▾	
Date Format	M/D/YYYY ▾	
Time Format	h:mm:ss tt ▾	
Scanner	Select a Scanner ▾	

Phone Numbers

Roles

Locations

Accounts   ⌄ ⋯

On the left side of the screen, you will see a list of your existing users.

Click a username to edit that user on the right side of the screen in the same manner as when you created a new user. Click **Save** at the bottom of the page when finished editing.

Administration   Research   Reports   Help

Merchant Users

Search User or Full Name

ATESTUSER
Test User

ATESTUSER1
Test

ATESTUSER2
Test User

ATESTUSER3
Test User

ATESTUSER4
Test User

ATESTUSER5
Test User

ATESTUSER6
Test User

ATESTUSER7
Test user

ATESTUSER8
Test User

User	ATESTUSER8
Full Name	Test User
Email	testuser1@johnsonfinancialgroup.com
Timezone	Central Daylight Time
Date Format	M/D/YYYY
Time Format	h:mm:ss tt
Scanner	Select a Scanner

Disable User
Reset Questions
Reset Password

Delete User

Phone Numbers

Roles

Locations

Accounts

To delete or disable (or enable) a user, or to reset a password or security questions, **select the user** from the list of users. Then, **click the Kabob menu** in the upper right. Select the option you would like to complete and, if prompted, confirm on the pop-up message.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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Additional Resources and Support

- For additional resources, including "how-to" guides, please visit our online Client Resources page at:
  - » https://www.johnsonfinancialgroup.com/client-resources

- If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.