JOHNSON FINANCIAL GROUP® | BANKING WEALTH INSURANCE

ACCESS JFG

Terminology Change from Business Gateway:

- **Quick Links** (top right corner) includes "Action Required" for ACH and Wire Payments and links to Deposit Partner, Positive Pay and Business Gateway (for reporting only)
- **Subsidiary** = Company ACH ID – add ACH Batch/ACH Collection
- **Recipient** = Participant/Entry (individual or company)
- **Online Activity** displays all payments originated in AccessJFG = Payment Reports Section
- **Online Activity** is also where you approve ACH and Wire Payments originated in AccessJFG = ACH Batch Approval/Wire Input Approval pages
- **ACH Batch** = Credit or Payment/Payables (Sending Money Out)
- **ACH Collection** = Debit or Receivables (Pulling Money In)
- **Effective Date** = Effective Entry Date which would normally default to the next business day. Enter the day you want the recipient to receive funds or have funds debited from their account.
- **Process Date (ACH Pass-Thru)** = The date you would like JFG to begin processing your file. Typically, this will be at least one business day before the effective date found within your NACHA file.
- **Process Date (Wires)** = Send Date - the date you want JFG to process/send the wire
- **Funds Transfer** = Transfer Between Accounts (Internal/Book Transfer)
- **Message Center** = Bulletins – watch for important information

Other Changes from Business Gateway:

- **Simple Login Credentials -** from 3 point process to a 2 point process
  - New Credentials**:** Combine current Company ID (exclude 288) with current User ID
  - Example: Current Customer ID: **288JFG**; User ID: **jdoe**
    - New User ID: **JFGjdoe** *(User ID is not case-sensitive)*
- **Step Up authentication -** completed via text message or phone call code instead of an emailed key & security questions
- **Improved and easy-to-use ACH** file upload process for non-Pass-Thru ACH Files
- **Recipient Address Book –** stores all account information for ACH and Wire recipients
- **User Administration** - users are entitled based on User Roles. You assign multiple users to a single role to make user management simpler.
  - Each user has been assigned a unique User Role based on entitlements in Business Gateway
  - Administrators should review and create new User Roles to consolidate roles.
- **Customized homepage**
  - Rearrange and group accounts for customized viewing experience
  - Available and Current Balances – the balance type displayed can be updated in Account Preferences
  - Display name of account/s can be changed in Account Preferences
  - For security reasons, account numbers are masked - click the account tile, then Details to display the full account number