

Voiding Issued Checks

ACCESS JFG 🛽

Welcome, Kyle Kasbohm Last login 11/24/2020 at 12:43 PM

On Th Day.	hursday, November 26th, no elec	tronic transactions will be processed or transm	nitted as the	Federal Reserve and John	son Financial Group will be o	losed in observance of Thanksgiving	×
Click	an account tile to view details ar	d transaction history.					×
ŵ	Home	Home				DepositPartner	>
\square^2	Message Center	nome			ις)	Positive Pay	>
	Transactions ~	ACCOUNTS 🖉			~	Business Gateway	>
	Cash Management ^	Current: \$125.81 ③					
	Payments	RLC VARIABLE 200201 Current Balance	\$4.10	VARIABLE COMM Current Balance	ERCIAL 200202		
	ACH Pass-Thru						
2	DepositPartner - SSO	Test Checking **5801	:	COMMERCIAL CH	IECKING **2687		
	Lockbox	Available Balance Current Balance	\$71.45 \$71.45	Available Balance Current Balance	\$24.57 \$24.57		
	Tax Payment		. :				
	JFG One Card	COMMERCIAL CHECKING **809 Available Balance Current Balance	\$16.19 \$16.19				
	Merchant Services						
	Recipient Address Book	ACCOUNT SUMMARY					
	Subsidiaries	Assets Debts			Select Posi t	ive Pay under the C	ash
	Positive Pay				Manageme	nt menu.	menu.
	Business Gateway	14%		Test Checking XXXXXX5801			
	Positive Pay			Available Balance	\$74 A	-	
	Small Business Credit C	22% \$112 Total Assets 64%		View Transactions	⊅/1.4		
Ξ	Transfers ~						
0	Locations			< Previous	Next >		

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.



On T Day	On Thursday, November 26th, no electronic transactions will be processed or transmitted as the Federal Reserve and Johnson Financial Group will be closed in observance of Thanksgiving Day.						
Â	Home	Positive Pay		Launch Advanced Options			
8	Transactions 🗸	Exceptions		Add Check			
ü	Cash Management ^	All Accounts		rch			
	Payments		•		×		
	ACH Pass-Thru	Decisions Needed	No exe	ceptions			
	DepositPartner - SSO	No exceptions			2		
- /	Lockbox						
nited to hecks.	o Exception Proces	ssing and Adding Issued					
or full p aunch A ositive l	Advanced Options Pay platform.	onality, please click to enter the full			/		
	Positive Pay						
	Small Business Credit C				K		
=	Transfers ~						
0	Locations						
			Total Exceptions (0) \$0.00 Total Decisione	d (0) \$0.00 Submit All Decisions			

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System Reports

Issued Check Processing Log

Welcome to



Positive Pay System

Please decision all exceptions by 1:00PM CST.

To void a previously issued check, select Void a Check under the Transaction Processing menu. **O**

Client: Test Client



Client: Test Client



	Collapse All -		▲ Check was not found. This voided check will be added to the system.	
	Exception Processing	NOTLIVEETMSJohnsonFinancialGroupWI		Client: Test Client
	Quick Exception Processing		Void a Check	
ĩ	Client Maintenance		Void à Chieck	
	File Mapping		Step 1. Enter check information.	
	User Setup (Client)		Account ID: Test 2630	
3	Transaction Processing		Check Number: 112255	
	Submit Issued Check File		Check Amount: 1.00	
_	Add New Issued Check		Issued Date: 10/09/2020	
	Void a Check			
	Check Search		Step 2. Click the "Find Matching Check" button to find the check.	
•	Transaction Reports			
	Daily Checks Issued Summary		Find Matching Cneck	
	Stops and Voids	If no matching check is fou	und. Star 2 Varia the sheak that will be unided	
	Exception Items	you will receive an alert at	t the	
	Correction Report	top of the page		
	Stale Dated Checks	top of the page.	Step 4. Click the "Void Check" button to complete the void process.	
	Payee Match Report	In Stop 4 click Add Chack		
Audit Reports		in Step 4, click Add Check		
	Transaction Audit Log	add the check as a voided	Note: Void history is retained within the system for 90 days after an item has been voided.	
System Reports		In the system. Check amo	Sunt	
	Issued Check Processing Log	and Issued Date will need	1 to be	
		entered to manually enter void. You will receive an alert at top of the page indicating check has been voided.	Please note, once a check has b status cannot be altered or del remain in the system as a voide the date it was voided. After 9 purged from the system.	peen voided, the void eted. The check will ed item for 90 days from '0 days, the check will be

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Additional Resources and Support

- For additional resources, including "how-to" guides, please visit our online Client Resources page at:
 - » <u>https://www.johnsonfinancialgroup.com/client-resources</u>
- If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at <u>tmsupport@johnsonfinancialgroup.com</u>.