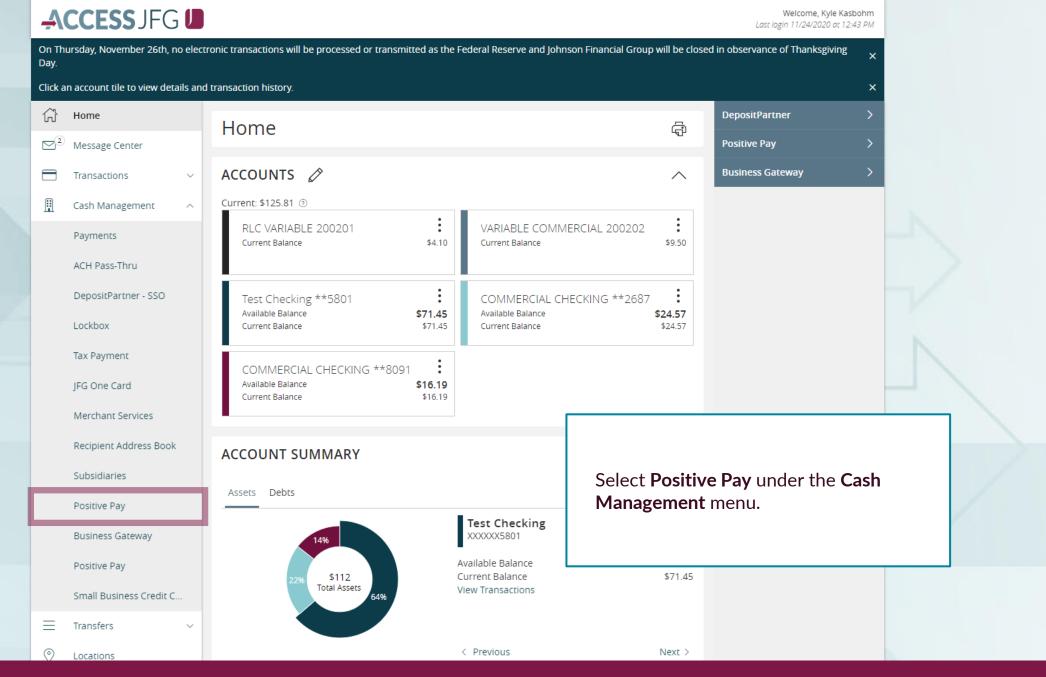
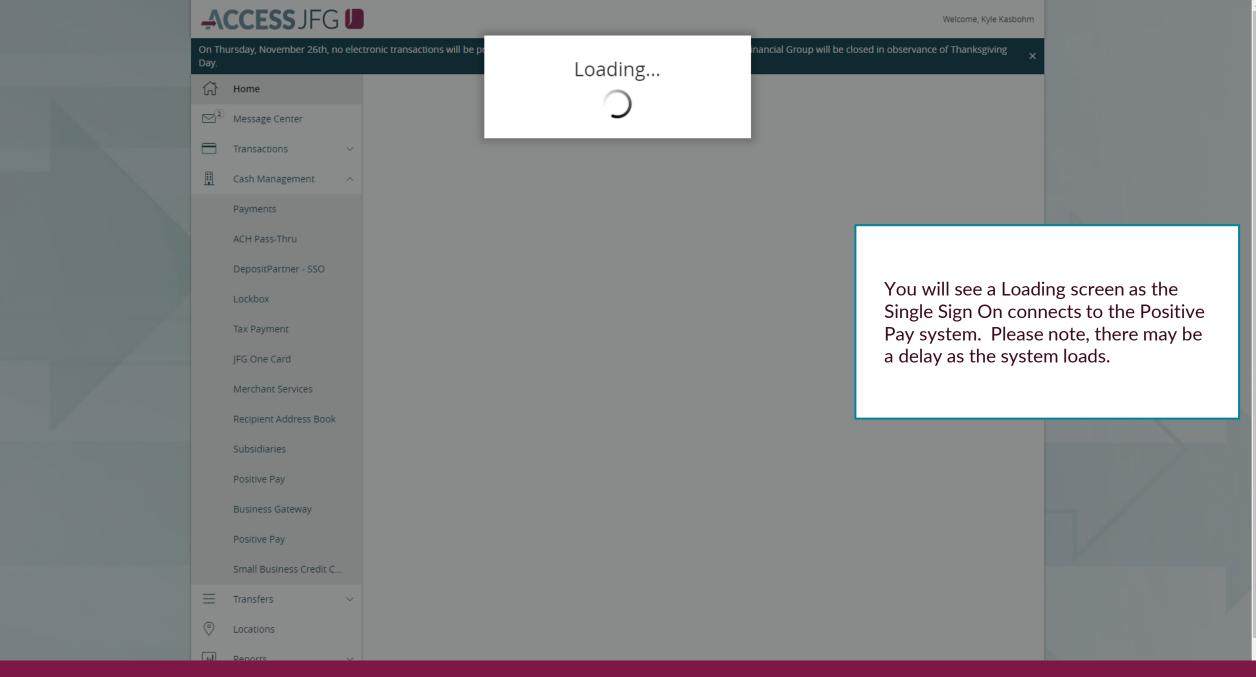
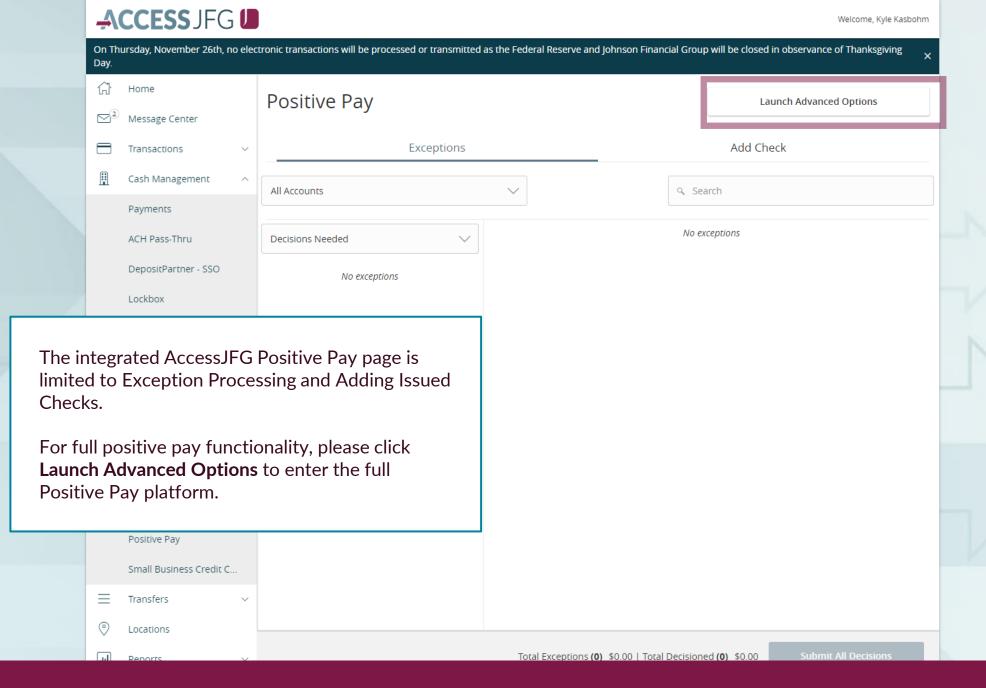


Positive Pay Alerts













Client: Sales Team Group

Collapse All -

Quick Exception Processing

NOTLIVEETMSJohnsonFinancialGroupWI

Exception Processing

Client Maintenance

File Mapping

ACH Authorization Rules

User Setup (Client)

Transaction Processing

Submit Issued Check File

Add New Issued Check

Void a Check

Check Search

Paid Items Extract

ACH Transaction Search

ACH Reporting Files

Transaction Reports

Daily Checks Issued Summary

Stops and Voids

Exception Items

Stale Dated Checks

Account Reconciliation Summary

Check Reconciliation Summary

Deposit Reconciliation Summary

Payee Match Report

Audit Reports

Transaction Audit Log

System Reports

Transaction Filters / Blocks

Issued Check Processing Log

Welcome to



Positive Pay System

Please decision all exceptions by 1:00PM CST.

To update alerts, choose **User Setup** (Client) under the Client Maintenance menu.

NOTE: If you don't have this menu option, you will need to ask your company administrator to update your alerts for you.



Issued Check Processing Log



~

Status

Active

Edit | Copy

Edit I Copy

Edit | Copy

Last Logged On

11/9/2020 3:48 PM

11/12/2020 10:38 AM

10/29/2020 8:53 AM

10/19/2020 1:21 PM

11/3/2020 2:48 PM

11/18/2020 8:35 AM

10/30/2020 1:12 PM

11/22/2020 6:33 PM

10/23/2020 8:21 AM

10/21/2020 9:47 AM

12/1/2020 12:57 PM

10/26/2020 9:32 AM

10/30/2020 12:03 PM

10/30/2020 8:46 AM

12/1/2020 7:10 AM

10/26/2020 10:48 AM

10/30/2020 4:22 PM

11/2/2020 12:10 PM

10/29/2020 1:14 PM

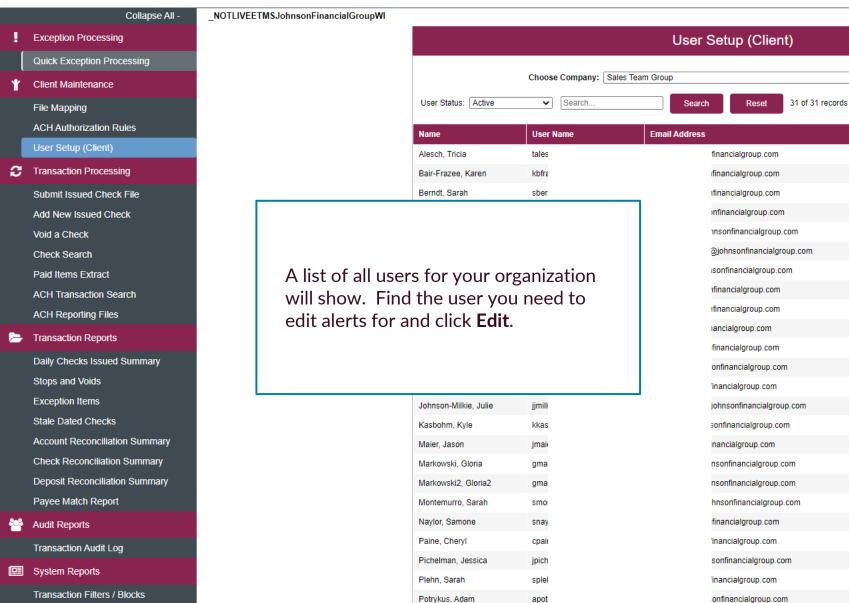
10/30/2020 4:16 PM

11/2/2020 12:28 PM









Stampfl, Erin

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	Collapse All -
!	Exception Processing
	Quick Exception Processing
*	Client Maintenance
	File Mapping
	ACH Authorization Rules
	User Setup (Client)
C	Transaction Processing
	Submit Issued Check File
	Add New Issued Check
	Void a Check
	Check Search
	Paid Items Extract
	ACH Transaction Search
	ACH Reporting Files
=	Transaction Reports
	Daily Checks Issued Summary
	Stops and Voids
	Exception Items
	Stale Dated Checks
	Account Reconciliation Summary
	Check Reconciliation Summary
	Deposit Reconciliation Summary
	Payee Match Report
	Audit Reports
	Transaction Audit Log

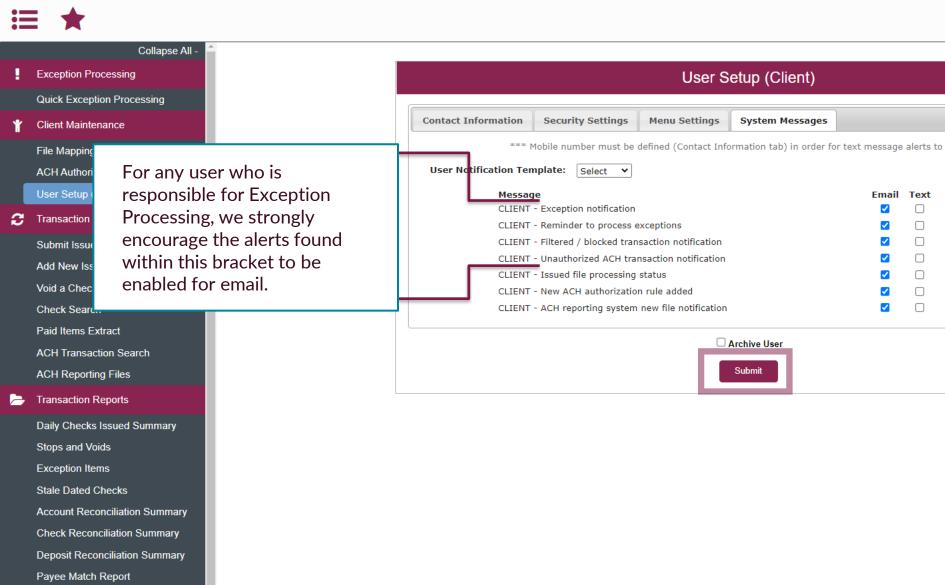
System Reports

Transaction Filters / Blocks Issued Check Processing Log

User Setup (Client)		
Contact Information Securit	ty Settings Menu Settings System Messages	
* First Name:	Alerts	
Middle Initial:		
* Last Name:	User	
* Email Address:	AlertsUser@PositivePay.com	
Primary Phone Number:		
Secondary Phone Number:		
** Mobile Number:	(888) 769-3796 ☐ Do Not Send Text Messages	
Limit Text Start & Stop Times:	Yes	
Text Messages Start Time:	7:00 AM Central Time (US & Canada)	
Text Messages End Time:	10:00 PM Central Time (US & Canada)	
* Indicates required fields		
** Mobile number is required for text message alerts		
☐ Archive User		

After clicking Edit, you will be taken to the user's Contact Information screen. Confirm the email address is correct and uncheck the Exclude From Email box to ensure this user will receive email alerts. If the user would like to receive text message alerts as well, ensure the user's mobile number is entered in the Mobile Number field and the Do Not Sent Text Messages box is unchecked. Lastly, you can limit the times a text message alert can be sent by using the **Text Messages Start/End Time** fields.

Once complete, click the **System Messages** tab at the top of the page.



Audit Reports

System Reports

Transaction Audit Log

A list of available alerts will show on the Systems Messages tab. For email alerts, check the **Email** box for each alert this user should be receiving via email. For SMS Text alerts, check the **Text** box for each alert this user should be receiving via text message.

Text

Please note, if you turn off an alert within your own Positive Pay profile, you will no longer be able to reactivate the alert or assign it to any other users. If you see any alerts on this list that you'd like to receive and the alerts are not viewable on your screen, please contact TM Support (contact information on the bottom of this page) and they can activate the alert for you.

Click **Submit** when finished. You will be returned to the User selection screen.

Additional Resources and Support

- For additional resources, including "how-to" guides, please visit our online Client Resources page at:
 - » https://www.johnsonfinancialgroup.com/client-resources
- If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.



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