Adding a Vendor

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Welcome, Kyle Kasbohm   Last Logged In: 08/01/2022

To add a Vendor, click the **Vendors** tab.

Recent Jobs

ID ⌄	Date	Status	Application	Items			User
5042161	08/01/2022	Processing Completed	Payables	2			System
5042160	08/01/2022	Processing Completed	Payables	6	$0.21	TEST_intpay.0223202201010...	jfgkkasbohmtest
5042049	07/19/2022	Processing Completed	Payables	2	$220,000.01	2ACH 2CHECK 2CARD 2WIRE ...	System
5042048	07/19/2022	Processing Completed	Payables	6	$19,900.14	2ACH 2CHECK 2CARD 2WIRE ...	LC5628515
5041959	06/20/2022	Processing Completed	Payables	1	$0.07	TEST_intpay.0223202201010...	System
5041958	06/20/2022	Processing Completed	Payables	1	$0.05	TEST_intpay.0223202201010...	JFGkkasbohm
5041957	06/20/2022	Processing Completed	Payables	1	$0.08	TEST_intpay.0223202201010...	System
5041956	06/20/2022	Processing Completed	Payables	5	$0.16	TEST_intpay.0223202201010...	JFGkkasbohm
5041816	04/28/2022	Processing Completed	Payables	8	$0.29	TEST_intpay.0328202201010...	DAVEAHNJFG
5041815	04/27/2022	Processing Completed	Payables	8	$0.30	TEST_intpay.0328202201010...	DAVEAHNJFG

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Files On Hold

ID ⌄	Date	Status	Application	Items	Total Amount	File Name	User

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Vendor

Add Vendor

You will see a list of existing vendors. Click **Add Vendor** to add a new vendor**.**

ID	Name	Regcode	Last Pmt Date ^	Amount
123	Jessica Test	8282CK3M		
11111	Christy Test	W5474SRF		
CHECK 3	Moira Rose	86WSJ35P	04/28/2022 12:05:44 PM	$0.03
CHECK 4	Dan Andriano	MWP8P1NQ	04/28/2022 12:05:44 PM	$0.04
CHECK 5	David Rose	P5P81BYT	04/28/2022 12:05:44 PM	$0.05
CHECK 6	Vada Sultenfuss	R1W1518X	04/28/2022 12:05:44 PM	$0.06
CHECK 7	Max Bemis	2H42FNI6	04/28/2022 12:05:44 PM	$0.07
CHECK 8	Pam Beasley	373XF1WF	04/28/2022 12:05:44 PM	$0.01
WIRE 1	WIRE PAYEE1	V277FL5T	07/19/2022 11:06:22 AM	$100,000.00
WIRE 2	WIRE PAYEE2	EL51MJ74	07/19/2022 11:06:22 AM	$120,000.01

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For additional assistance, please call 877.330.4950 or email ip.jax.payersupport@fisglobal.com.

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Add a Vendor

* Regcode: Not Assigned

* Vendor Name: Stark Industries

* Vendor ID: StarkInd

* Pmt Method: | Check | ACH | vCard | Wire |

* Non US Address: [toggle off]

* Address 1: 123 Shield Blvd

Address 2: [blank]

Address 3: [blank]

Address 4: [blank]

* City: New York

* State/Territory: NY

* Zip Code: 10001

* Phone: 8887693796

* Email: Stark@Shield.com

* Send Email: [toggle on]

Save   Cancel

Fill in this page with the details of the vendor. Fields with a red asterisk (*) are required.

Enter the email address of the vendor and activate the **Send Email** option to have an email generated to the vendor with instructions to register in the vendor portal.

Click **Save** when completed.

Add a Vendor

* Regcode: Not Assigned

* Vendor Name: Stark Industries

* Vendor ID: StarkInd

* Pmt Method: | Check | ACH | vCard | Wire |

* Non US Address: ⬤

* Address 1: 123 Shield Blvd

Address 2:

Address 3:

Address 4:

* City: New York

* State/Territory: NY ▼

* Zip Code: 10001

* Phone: 8887693796

* Email: Stark@Shield.com

* Send Email: ⬤

Confirmation ✕

Are you sure you want to save the data?

| Yes | No |

Confirm adding the vendor by clicking **Yes**.

You will be returned to the list of Vendors once it has been added.

Save   Cancel

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For additional assistance, please call 877.330.4950 or email ip.jax.payersupport@fisglobal.com.

Additional Resources and Support

- For additional resources, including "how-to" guides, please visit our online Client Resources page at:
  - » https://www.johnsonfinancialgroup.com/client-resources

- If further support is needed, please call our Integrated Payables Support Center at 877.330.4950 or by email at ip.jax.payersupport@fisglobal.com.