

Voiding Issued Checks

On Thursday, November 26th, no electronic transactions will be processed or transmitted as the Federal Reserve and Johnson Financial Group will be closed in observance of Thanksgiving Day.

Click an account tile to view details and transaction history.

- Home
- Message Center ²
- Transactions
- Cash Management
- Payments
- ACH Pass-Thru
- DepositPartner - SSO
- Lockbox
- Tax Payment
- JFG One Card
- Merchant Services
- Recipient Address Book
- Subsidiaries
- Positive Pay**
- Business Gateway
- Positive Pay
- Small Business Credit C...
- Transfers
- Locations

Home

ACCOUNTS

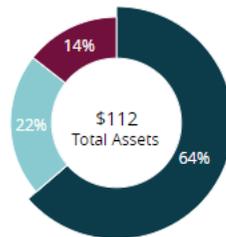
Current: \$125.81

RLC VARIABLE 200201 Current Balance	\$4.10	VARIABLE COMMERCIAL 200202 Current Balance	\$9.50
Test Checking **5801 Available Balance Current Balance	\$71.45 \$71.45	COMMERCIAL CHECKING **2687 Available Balance Current Balance	\$24.57 \$24.57
COMMERCIAL CHECKING **8091 Available Balance Current Balance	\$16.19 \$16.19		

- DepositPartner
- Positive Pay
- Business Gateway

ACCOUNT SUMMARY

Assets Debts



Test Checking XXXXXX5801

Available Balance
Current Balance \$71.45
View Transactions

Select **Positive Pay** under the **Cash Management** menu.

< Previous

Next >

On Thursday, November 26th, no electronic transactions will be processed. Johnson Financial Group will be closed in observance of Thanksgiving Day.

Johnson Financial Group will be closed in observance of Thanksgiving Day.

Loading...



You will see a Loading screen as the Single Sign On connects to the Positive Pay system. Please note, there may be a delay as the system loads.

On Thursday, November 26th, no electronic transactions will be processed or transmitted as the Federal Reserve and Johnson Financial Group will be closed in observance of Thanksgiving Day. X

- Home
- Message Center ²
- Transactions
- Cash Management
- Payments
- ACH Pass-Thru
- DepositPartner - SSO
- Lockbox

Positive Pay

Launch Advanced Options

Exceptions

Add Check

All Accounts

Search

Decisions Needed

No exceptions

No exceptions

The integrated AccessJFG Positive Pay page is limited to Exception Processing and Adding Issued Checks.

For full positive pay functionality, please click **Launch Advanced Options** to enter the full Positive Pay platform.

- Positive Pay
- Small Business Credit C...
- Transfers
- Locations
- Reports

Total Exceptions (0) \$0.00 | Total Decisioned (0) \$0.00

Submit All Decisions



Collapse All -

_NOTLIVEETMSJohnsonFinancialGroupWI

Welcome to



Positive Pay System

Please decision all exceptions by 1:00PM CST.

- ! Exception Processing
 - Quick Exception Processing
- Client Maintenance
 - File Mapping
 - User Setup (Client)
- Transaction Processing
 - Submit Issued Check File
 - Add New Issued Check
 - Void a Check**
 - Check Search
- Transaction Reports
 - Daily Checks Issued Summary
 - Stops and Voids
 - Exception Items
 - Correction Report
 - Stale Dated Checks
 - Payee Match Report
- Audit Reports
 - Transaction Audit Log
- System Reports
 - Issued Check Processing Log



To void a previously issued check, select **Void a Check** under the **Transaction Processing** menu.

Collapse All -

_NOTLIVEETMSJohnsonFinancialGroupWI

- ! Exception Processing
 - Quick Exception Processing
- Client Maintenance
 - File Mapping
 - User Setup (Client)
- Transaction Processing
 - Submit Issued Check File
 - Add New Issued Check
 - Void a Check
 - Check Search
- Transaction Reports
 - Daily Checks Issued Summary
 - Stops and Voids
 - Exception Items
 - Correction Report
 - Stale Dated Checks
 - Payee Match Report
- Audit Reports
 - Transaction Audit Log
- System Reports
 - Issued Check Processing Log

Void a Check

Step 1. Enter check information.

Account ID:

Check Number:

Check Amount:

Issued Date:

Step 2. Click the "Find Matching Check" button to find the check.

Step 3. Verify the check that will be voided.

Step 4. Click the "Void Check" button to complete the void process.

Note: Void history is retained within the system for 90 days after an item has been voided.

On the Void a Check screen, in **Step 1** enter the information of the check you would like to Void.

Account ID: Select the Account number the check was issued from

Check Number: Enter the Check Serial Number

Check Amount: Enter the Dollar Amount of the check (optional field)

Issued Date: Enter the date of the check (optional field)

In **Step 2**, click **Find Matching Check**

Collapse All -

_NOTLIVEETMSJohnsonFinancialGroupWI

- ! Exception Processing
 - Quick Exception Processing
- Client Maintenance
 - File Mapping
 - User Setup (Client)
- Transaction Processing
 - Submit Issued Check File
 - Add New Issued Check
 - Void a Check**
 - Check Search
- Transaction Reports
 - Daily Checks Issued Summary
 - Stops and Voids
 - Exception Items
 - Correction Report
 - Stale Dated Checks
 - Payee Match Report
- Audit Reports
 - Transaction Audit Log
- System Reports
 - Issued Check Processing Log

Void a Check

Step 1. Enter check information.

Account ID:

Check Number:

Check Amount:

Issued Date:

Step 2. Click the "Find Matching Check" button to find the check.

Find Matching Check

Step 3. Verify the check that will be voided.

Account ID	Check #	Check Amount	Issued Date
Test 2630	112233	1.00	10/9/2020

Step 4. Click the "Void Check" button to complete the void process.

Void Check

Note: Void history is retained within the system for 90 days after an item has been voided.

In **Step 3**, the system will search for a matching check. If it finds the check, you will see the details listed. See next page for instructions if a matching check is not found.

In **Step 4**, click **Void Check**.

You will receive an alert at the top of the page indicating the check has been voided.

Please note, once a check has been voided, the void status cannot be altered or deleted. The check will remain in the system as a voided item for 90 days from the date it was voided. After 90 days, the check will be purged from the system.

- Exception Processing
 - Quick Exception Processing
- Client Maintenance
 - File Mapping
 - User Setup (Client)
- Transaction Processing
 - Submit Issued Check File
 - Add New Issued Check
 - Void a Check**
 - Check Search
- Transaction Reports
 - Daily Checks Issued Summary
 - Stops and Voids
 - Exception Items
 - Correction Report
 - Stale Dated Checks
 - Payee Match Report
- Audit Reports
 - Transaction Audit Log
- System Reports
 - Issued Check Processing Log

Void a Check

Step 1. Enter check information.

Account ID:

Check Number:

Check Amount:

Issued Date:

Step 2. Click the "Find Matching Check" button to find the check.

Find Matching Check

Step 3. Verify the check that will be voided.

Step 4. Click the "Void Check" button to complete the void process.

Add Check

Note: Void history is retained within the system for 90 days after an item has been voided.

If no matching check is found, you will receive an alert at the top of the page.

In **Step 4**, click **Add Check** to add the check as a voided check in the system. Check amount and Issued Date will need to be entered to manually enter a void.

You will receive an alert at the top of the page indicating the check has been voided.

Please note, once a check has been voided, the void status cannot be altered or deleted. The check will remain in the system as a voided item for 90 days from the date it was voided. After 90 days, the check will be purged from the system.

 The specified check has already been paid. A paid check cannot be voided.

_NOTLIVEETMSJohnsonFinancialGroupWI

Client: Test Client

- Exception Processing
 - Quick Exception Processing
- Client Maintenance
 - File Mapping
 - User Setup (Client)
- Transaction Processing
 - Submit Issued Check File
 - Add New Issued Check
 - Void a Check**
 - Check Search
- Transaction Reports
 - Daily Checks Issued Summary
 - Stops and Voids
 - Exception Items
 - Correction Report
 - Stale Dated Checks
 - Payee Match Report
- Audit Reports
 - Transaction Audit Log
- System Reports
 - Issued Check Processing Log

Void a Check

Step 1. Enter check information.

Account ID:

Check Number:

Check Amount:

Issued Date:

Step 2. Click the "Find Matching Check" button to find the check.

Find Matching Check

Step 3. Verify the check that will be voided.

Account ID	Check #	Check Amount	Issued Date
Test 2630	112234	0.50	10/9/2020

Step 4. Click the "Void Check" button to complete the void process.

Void Check

Note: Void history is retained within the system for 90 days after an item has been voided.

If the check has already been paid, you will receive a warning message at the top of the page. A paid check cannot be voided.

Thank You

Additional Resources and Support

For additional resources, including “how-to” guides, please visit our online Client Resources page at <https://www.johnsonfinancialgroup.com/client-resources>

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.

[JohnsonFinancialGroup.com](https://www.johnsonfinancialgroup.com)

