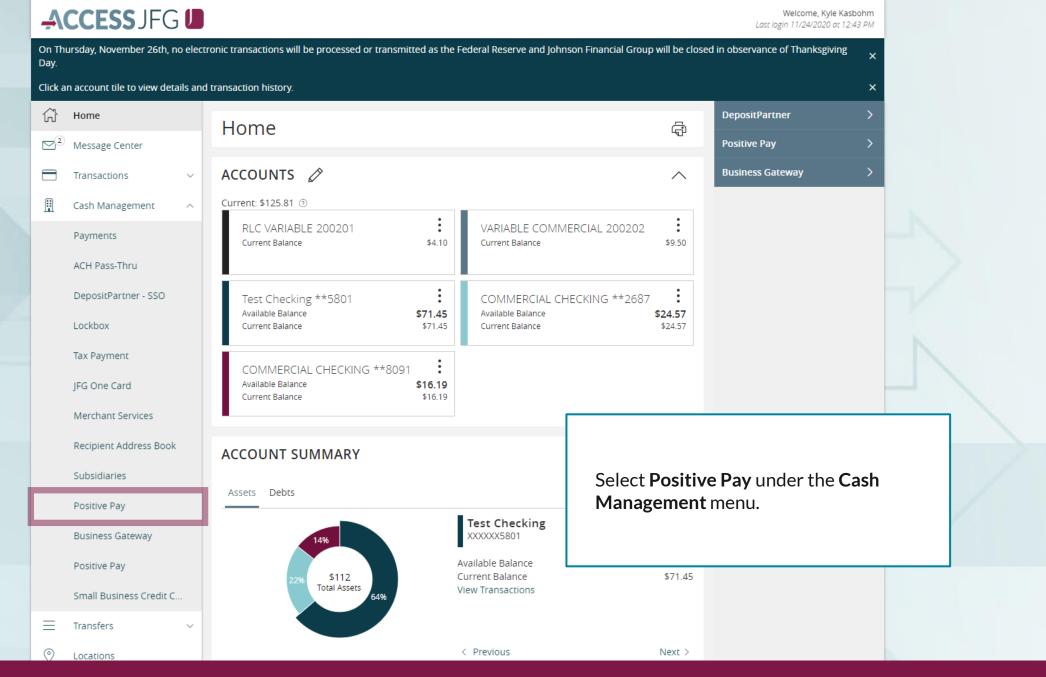
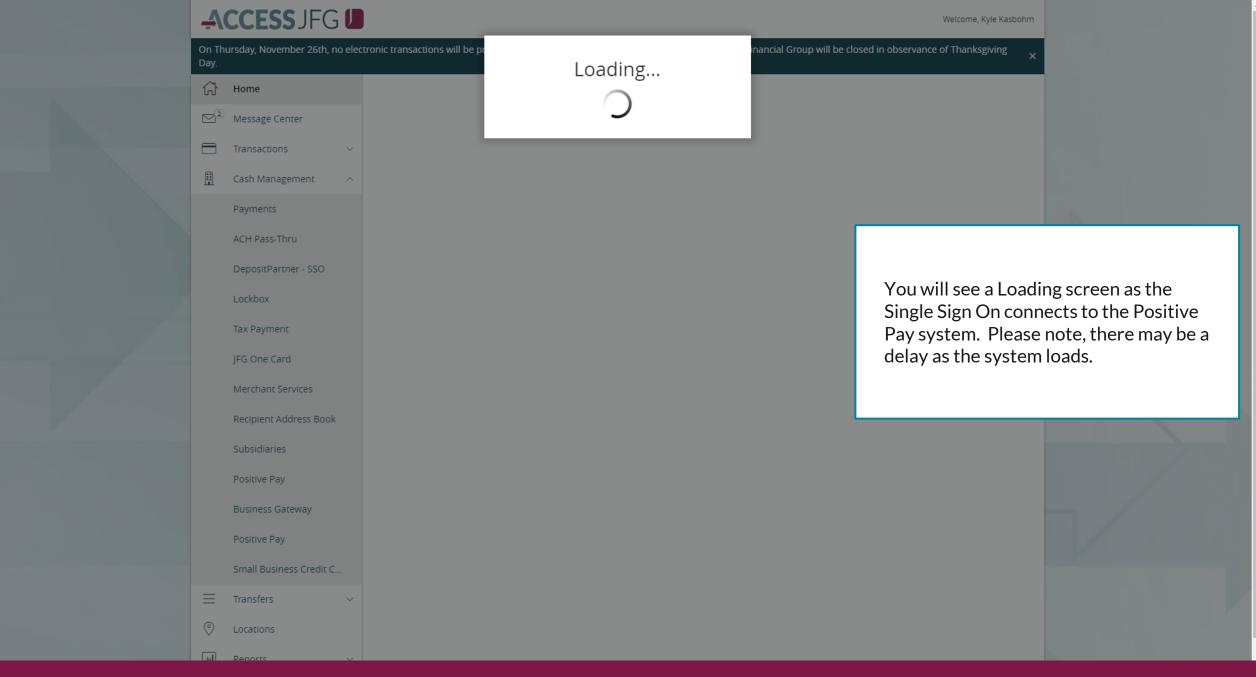
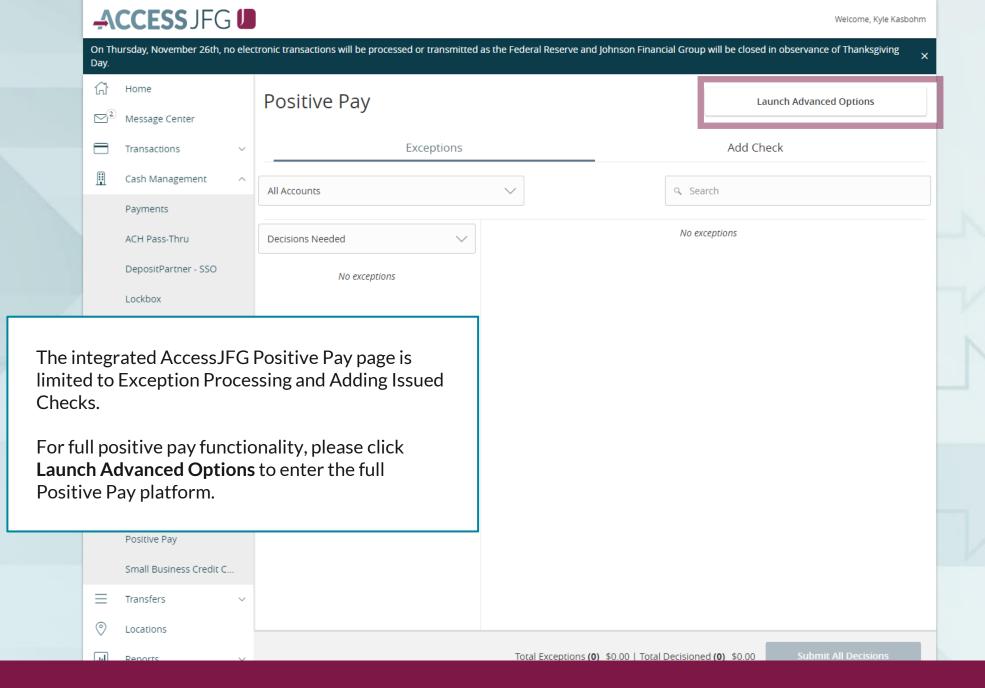


Note: this is for manual additions, separate from adding rules during exception processing. For that process, please see Exception Processing User Guide















Client: Sales Team Group



Collapse All -

Quick Exception Processing

NOTLIVEETMSJohnsonFinancialGroupWI

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Welcome to



Positive Pay System

Please decision all exceptions by 1:00PM CST.

Select **ACH Authorization Rules** under the **Client Maintenance** menu.









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ACH Authorization Rules

						a 🗆 📙
Account ID	↑ Description	Company ID	SEC Code Debits or Credits	Max Allowable Amount	Notification Type	I
Test 3666	Test (ST)	0789456123	ALL - All Standard En Debits Only	\$50,000.00	Create Exception	:
Test 3666	Test (ST)	2789456123	CCD - Cash Concentr Debits Only		Create Exception	:
Test 8091	Kyle Test	3789456123	ALL - All Standard En Debits Only	\$99,999,900.00	Create Exception	:
Test 8091	Test (ST)	2789456123	CCD - Cash Concentr Debits Only		Create Exception	:
Test 8091	Test (ST)	0789456123	ALL - All Standard En Debits Only	\$50,000.00	Create Exception	:
Showing 5 results	5					View 10 🗸

On the ACH Authorization Rules screen, you will see a list of your rules. To add a new rule, click the "+" button in the upper right corner.









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ACH Authorization Rules

Add record					
Account ID Test 3666		Description ABC Company			
			-		
Company ID		SEC Code	Notification Type		
9876543219 ————————————————————————————————————		ALL - All SEC Codes	Create Exception		
Debits or Credits		Max Allowable Amount			
Debits only —	~	1000.00	-		
			Cancel	Save and Add More	Save Changes

Fill in this screen.

Account ID: Select the account this rule will apply for.

Description: Enter a description for the rule. Typically, this will be the name of the company debiting your account.

Company ID: Enter the ACH Company ID of the company debiting you. Do not leave this section blank

SEC Code: Choose the SEC code you want to allow. We would suggest selecting **All-All SEC Codes**

Debits or Credits: Choose Debits Only as JFG will not be filtering out ACH Credits

Max Allowable Amount: Enter the highest dollar amount you want to allow for transactions to post. If you don't have a maximum, leave it blank; a limit of \$0.00 is equivalent to leaving it blank. Please note, if you enter a whole number without a decimal, the system will assume you are entering a whole dollar amount (500=500.00).

Click **Save Changes** to Save. Or, if adding multiple rules, click **Save and Add More**.







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ACH Authorization Rules

						Q 🗆 🛓
Account ID	↑ Description	Company ID	SEC Code Debits or Credits	Max Allowable Amount	Notification Type	1
Test 3666	ABC Company	9876543219	ALL - All Standard En Debits Only	\$1,000.00	Create Exception	0 0
Test 3666	SarahM Test	0789456123	ALL - All Standard En Debits Only	\$55,000.00	Create Exception	Edit record
Test 3666	Test (ST)	2789456123	CCD - Cash Concentr Debits Only		Create Exception	Delete record
Test 3666	Test (ST)	0789456123	ALL - All Standard En Debits Only	\$50,000.00	Create Exception	View record
Test 8091	Kyle Test	3789456123	ALL - All Standard En Debits Only	\$99,999,900.00	Create Exception	:
Test 8091	Test (ST)	2789456123	CCD - Cash Concentr Debits Only		Create Exception	0 0 0
Test 8091	Test (ST)	0789456123	ALL - All Standard En Debits Only	\$50,000.00	Create Exception	0 0 0
Showing 7 results			1			View 10 😺

To Edit or Delete a rule, click the kabob menu on that rule and select **Edit Record** or **Delete Record**.

Edit Record will take you back to an identical screen as the previous Add Rule screen.

If you select **Delete Record** you will be asked to confirm deleting that rule. You should delete a record if you no longer want to allow debits from this company.







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Check Search

							Q 🖽 👲
Account ID	↑ Check Number	Amount	Issued Payee	Issued Date	Paid Date	Current Status	ı
Test 2630	112233	\$1.00	John McClane	10/09/2020		Issued	
Test 2630	112234	\$0.50	Hans Gruber	10/09/2020	10/09/2020	Paid	Edit record
Test 2630	112244	\$1.00	Mickey Mouse	10/08/2020		Issued	Delete record
Test 2630	112245	\$2.00	Mickey Mouse	10/08/2020		Issued	View record
Test 2630	112255	\$1.00		10/09/2020		Void	:
		\$5.50					•
Showing 5 results				1			View 10 ✓

The icons at the top of the page will provide some extra tools.

The magnifying glass will allow you to search for specific text within the search results.

The book icon will allow you to add or remove columns from this page.

The arrow will allow you to export the search results to PDF or Excel.

Thank You

Additional Resources and Support

For additional resources, including "how-to" guides, please visit our online Client Resources page at https://www.johnsonfinancialgroup.com/client-resources

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.

JohnsonFinancialGroup.com

