

INSTALLING THE INK CARTRIDGE

Note: This step only applies to TellerScan TS250s that have the optional inkjet configuration. Follow these instructions when installing the ink cartridge for the first time, or when replacing an empty cartridge.

- 1 Step 1:** Remove the center cover by lifting the cover off the scanner.



- 2 Step 2:** Open the ink cartridge pouch and remove the protective tape covering the ink nozzles. Be careful not to touch the ink nozzle with your fingers or allow it to come in contact with anything else.

- 3 Step 3:** Insert the nozzle end of the cartridge into the platform while keeping the end of the cartridge tilted slightly upward. Then, push down on the rear of the cartridge until it clicks or snaps securely into position.

Important: The top of the cartridge should appear level or flat when it is fully seated.



Insert the ink cartridge at a slight angle

Nozzle end at a slight angle

Push down on the cartridge to fully seat

Correctly Inserted

- 4 Step 4:** Place the center cover back onto the scanner.

Note: If the scanner must be transported by common carrier from one place to another, or will experience extended periods of inactivity, it is advisable to remove the ink cartridge from the scanner and seal it in an airtight bag. If the cartridge has not been used for an extended period, it might be necessary to clean the inkjet nozzles by gently blotting them with a towel dampened with water.