Cash Vault: Reporting

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FINANCIAL GROUP®

Kyle Kasbohm ▾

Last Login: 07/24/25, 12:32 PM

My Apps | My Account

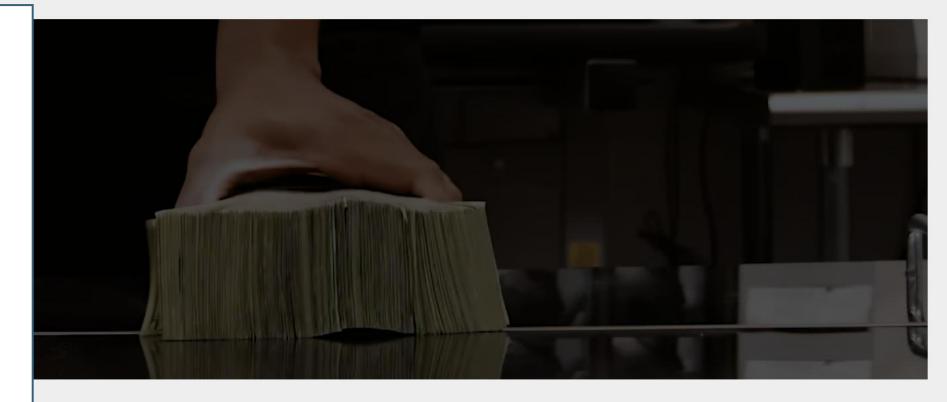## Welcome to Loomis Direct

ICO PLUS

Loomis Currency and Coin system provides the ability to order online based on pre set lead days, configurations and limits.
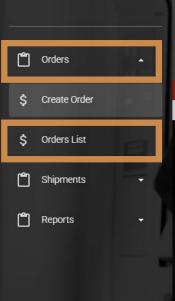
After logging into Loomis Direct, click the ICO Plus tile on your homepage.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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You will be taken to the ICO Plus module. To start, hover your mouse over the left-hand menu to expand the menu.

You can lock the left-hand menu in an expanded position by clicking the menu icon.

Please note, when you enter ICO Plus, you may be taken directly to the order cash workflow. If so, you can click Cancel or just use the menu options on the left.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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Orders

$ Create Order

$ Orders List

Shipments

Reports

ICO Plus

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There are three different types of reporting options:

- **Orders List** (instructions starting on this page)
- **Order Report** (instructions starting at page 8)
- **Activity Log** (instructions starting at page 10)

To view the **Orders List** report, open the left-hand menu, open **Orders** and choose **Orders List**.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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Order List 📋

DAY | WEEK | MONTH

From Date 08/29/2025

To Date 08/29/2025

🔍 SEARCH

+ CREATE ORDER | EXPORT ▾

⬤ Delivery Date | ◯ Order Date | ◯ Fed Date

Search
🔍 Search by Reference ID, Location Name or Customer Location ID

☐ Show Cancelled / Rejected Orders

	Reference ID ↓	Ordered Date	Funding Recap Date	Delivery Date	Branch Name (Branch Number)	Location ID	Total Amount	Cut Off Time	Order Status	Actions
⌄	710	Wed, 27 Aug, 2025 ⓘ	Thu 08/28/2025	Fri 08/29/2025			$440	10:00 AM CST	Ordering	✏️ 🖨 ✕
⌄	880	Wed, 27 Aug, 2025 ⓘ	Thu 08/28/2025	Fri 08/29/2025			$300	10:00 AM CST	Ordering	✏️ 🖨 ✕
⌄	413	Tue, 26 Aug, 2025 ⓘ	Thu 08/28/2025	Fri 08/29/2025			$330	10:00 AM CST	Ordering	✏️ 🖨 ✕
⌄	333	Thu, 21 Aug, 2025 ⓘ	Thu 08/28/2025	Fri 08/29/2025			$300	10:00 AM CST	Ordering	✏️ 🖨 ✕

Rows Per Page 25 ▾   1–4 of 4 |< ‹ › >|

The **Orders List** allows you to search for currency orders in a condensed list format.

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Order List 📋

DAY   WEEK   MONTH

From Date
08/29/2025

To Date
08/29/2025

🔍 SEARCH

+ CREATE ORDER   EXPORT ▾

🔴 Delivery Date ⚪ Order Date ⚪ Fed Date

Search
🔍 Search by Reference ID, Location Name or Customer Location ID

You can search by the order Delivery Date, Order Date, or Fed Date.

You can update date ranges or search for specific information like Reference ID, Location Name, or Location ID

You can export the list into Excel, CSV, or PDF reports.

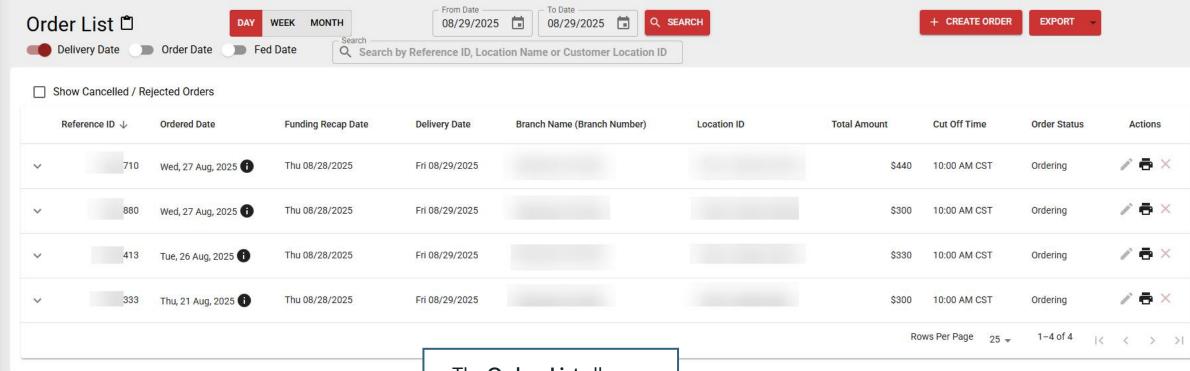|		Funding Recap Date		ber)	Location ID	Total Amount	Cut Off T	s
∨		Thu 08/28/2025				$440	10:00 AM CST	Ordering	✏️ 🖨️ ✕
∨	880	Wed, 27 Aug, 2025 ⓘ	Thu 08/28/2025			$300	10:00 AM CST	Ordering	✏️ 🖨️ ✕
∨	413	Tue, 26 Aug, 2025 ⓘ	Thu 08/28/2025	Fri 08/29/2025		$330	10:00 AM CST	Ordering	✏️ 🖨️ ✕
∨	333	Thu, 21 Aug, 2025 ⓘ	Thu 08/28/2025	Fri 08/29/2025		$300	10:00 AM CST	Ordering	✏️ 🖨️ ✕

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Order List

DAY | WEEK | MONTH

From Date
08/29/2025

To Date
08/29/2025

🔍 SEARCH

+ CREATE ORDER | EXPORT ▾

Delivery Date | Order Date | Fed Date

Search
🔍 Search by Reference ID, Location Name or Customer Location ID

☐ Show Cancelled / Rejected Orders

	Recap Date	Delivery Date	Branch Name (Branch Number)	Location ID	Total Amount	Cut Off Time	Order Status	Actions
	28/2025	Fri 08/29/2025						✏️ 🖨️ ✕
	28/2025	Fri 08/29/2025						✏️ 🖨️ ✕
	28/2025	Fri 08/29/2025						✏️ 🖨️ ✕
▾	333 Thu, 21 Aug, 2025 ⓘ	Thu 08/28/2025	Fri 08/29/2025					✏️ 🖨️ ✕

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The Orders List will default to only show pending or completed orders. You can also include Cancelled or Rejected Orders by checking this box.

If the **Pencil** or **X** icons are clickable, you can edit an order using the pencil icon or cancel an order using the X icon.

The **Printer** icon will take you to an option to print a printer friendly details of the order.

You can expand an order to see the cash details by clicking the down arrow

Orders ▾

Reports ▲

$ Order Report

👤 Activity Log

You can access the **Order Report** from the left-hand menu under the **Reports** section.

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EEK MONTH

From Date
08/29/2025 📅

To Date
08/29/2025 📅

🔍 SEARCH

+ CREATE ORDER   **EXPORT ▾**

Fed Date

Search
🔍 Search by Reference ID, Location Name or Customer Location ID

☐ Show Cancelled / Rejected Orders

	Reference ID ↓	Ordered Date	Funding Recap Date	Delivery Date	Branch Name (Branch Number)	Location ID	Total Amount	Cut Off Time	Order Status	Actions
⌄		Wed, 27 Aug, 2025 ℹ	Thu 08/28/2025	Fri 08/29/2025			$440	10:00 AM CST	Ordering	✏ 🖨 ✕
⌄		Wed, 27 Aug, 2025 ℹ	Thu 08/28/2025	Fri 08/29/2025			$300	10:00 AM CST	Ordering	✏ 🖨 ✕
⌄		Tue, 26 Aug, 2025 ℹ	Thu 08/28/2025	Fri 08/29/2025			$330	10:00 AM CST	Ordering	✏ 🖨 ✕
⌄		Thu, 21 Aug, 2025 ℹ	Thu 08/28/2025	Fri 08/29/2025			$300	10:00 AM CST	Ordering	✏ 🖨 ✕

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You can search by date range or Reference ID, Location Name, or Location ID. Please note, the date range searches for Order Date.

You can export the list into Excel, CSV, or PDF reports.

The **Order Report** page gives detailed information about cash orders such as the user who placed the order, the specific breakdowns of currency and coin.

From Date	To Date
08/27/2025	08/27/2025

🔍 SEARCH

Search
🔍 Search by Reference ID, Location Name or Customer Location ID

🖨 PRINT   EXPORT ▾

Or

☐ S

- 08/27/2025   Grand Total: $1,165

Loomis Branch		Branch #		Total Amount
			Fed Depot	$425

Inventory	Total Ordered Amount
JOHNSON FIN GROUP COMM	$425

Store ID:
Location ID:
Delivery Date: Tue 09/02/2025
Ordered By:
08/27/2025 8:14 AM CST
Last Modified By:
08/27/2025 8:14 AM CST

ICO Plus
Reference ID
085
Order Status: Ordering
$160

	$1/Pennies	$2/Nickels	$5/Dimes	$10/Quarters	$20/Halves	$50/Dollar	$100
Fit Bill	$100	$0	$0	$0	$0	$0	$0
Rolled	$1	$4	$15	$40	$0	$0	
Boxed	$0	$0	$0	$0	$0	$0	
Currency	$100	$0	$0	$0	$0	$0	$0
Coin	$1	$4	$15	$40	$0	$0	

Store ID:
Location ID:
Delivery Date: Thu 09/04/2025
Ordered By:
1:56 PM CST
Last Modified By
08/27/2025 1:56 PM CST

ICO Plus
Reference ID
141
Order Status: Ordering
$265

			$5/Dimes	$10/Quarters	$20/Halves	$50/Dollar	$100
			$0	$0	$0	$0	$0
			$0	$60	$0	$0	
			$0	$0	$0	$0	
			$0	$0	$0	$0	$0
			$0	$60	$0	$0	

	$1/Pennies	$2/Nickels	$5/Dimes	$10/Quarters	$20/Halves	$50/Dollar	$100
Currency	$300	$0	$0	$0	$0	$0	$0

You can access the **Activity Log** from the left-hand menu under the **Reports** section.

You can search the Activity Log by a date range.

You can export the list into Excel, CSV, or PDF reports.

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Activity Log

From Date
06/11/2025

To Date
08/29/2025

🔍 SEARCH

🖨 PRINT   EXPORT ▾

Date ↓	Action Description	User Name	Location Name	Reference ID
Mon 07/28/2025 3:23 PM CST	Cancel Order			11530001
Mon 07/28/2025 3:21 PM CST	Edit Order			11530001
Mon 07/28/2025 3:19 PM CST	Create Order			11530001
Mon 06/30/2025 12:23 PM CST	Create Order			11458963

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The **Activity Log** gives an overview of what actions, such as creating, editing, or deleting orders, users are doing when they're logged into the system.

Thank You

Additional Resources and Support

For additional resources, including "how-to" guides, please visit our online Client Resources page at https://www.johnsonfinancialgroup.com/client-resources

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.

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