

Cash Vault: Ordering Cash



Applications

Applications

Displays applications that you are authorized to use.

- [ICO](#)
The ICO application enables the placement of change orders.
- [My Identity](#)
The My Identity application enables you to manage your personal information.

To place an order, click **ICO**.

[ICO Home](#)[Order Entry](#)[Edit Order](#)[Reports](#)[Shipment Entry](#)[Edit Shipment](#)[Edit My Identity](#)[Exit Loomis Fargo](#)[Extranet](#)

Welcome to the ICO system.
Please choose an option from the left.

Due to a nationwide coin shortage, some coin denominations may be unavailable. We apologize for the inconvenience.

Once in the ICO system,
select **Order Entry** on
the left-hand menu

Location:
 ▼

You must choose a location to place an Order.

Select the **Location** for your order from the list in the drop-down menu.

ICO Home
 Order Entry
 Edit Order
 Reports
 Shipment Entry
 Edit Shipment
 Edit My Identity
 Exit Loomis Fargo
 Extranet

Delivery Date: August 08 2023 Tuesday

Earliest delivery date is 8/8/2023

Location:
821

Brookfield (821)

Fit Bill		
Description	Value	Amount
\$1	\$100	<input type="text"/>
\$2	\$200	<input type="text"/>
\$5	\$500	<input type="text"/>
\$10	\$1,000	<input type="text"/>
\$20	\$2,000	<input type="text"/>
\$50	\$5,000	<input type="text"/>
\$100	\$10,000	<input type="text"/>

Quarter	\$500	<input type="text"/>
Half	\$500	<input type="text"/>
SBA	\$1,000	<input type="text"/>

On this screen, start by setting your **Delivery Date**. You will see, in red font, the earliest delivery date available for you. Please note, you can only select dates that coincide with your standard delivery day(s). For example, if your delivery day is a Tuesday and you select a Thursday, you will receive an error message.

Consider the following:
 Cutoff time:
 10:00:00 AM (CST)
 Delivery lead days: 1
 Delivery Days are:
 Tuesday

View Order

Grand Total: \$0

On the left side of the screen, you will see the **Cutoff Time** for an order as well as how many days in advance (**Lead Days**) you must order. The information on this guide is just an example, please see the actual information on your profile for delivery information.

Delivery Date: August 08 2023 Tuesday



Earliest delivery date is 8/8/2023

Location: 821 | Brookfield

Brookfield (821)

Fit Bill		
Description	Value	Amount
\$1	\$100	<input type="text" value="\$500"/>
\$2	\$200	<input type="text"/>
\$5	\$500	<input type="text" value="\$1,000"/>
\$10	\$1,000	<input type="text" value="\$3,000"/>
\$20	\$2,000	<input type="text" value="\$10,000"/>
\$50	\$5,000	<input type="text"/>
\$100	\$10,000	<input type="text"/>

Boxed		
Description	Value	Amount
Penny	\$25	<input type="text" value="\$50"/>
Nickel	\$100	<input type="text" value="\$100"/>
Dime	\$250	<input type="text" value="\$250"/>
Quarter	\$500	<input type="text" value="\$1,500"/>
Half	\$500	<input type="text"/>
SBA	\$1,000	<input type="text"/>

- ICO Home
- Order Entry
- Edit Order
- Reports
- Shipment Entry
- Edit Shipment
- Edit My Identity
- Exit Loomis Fargo Extranet

Consider the following:
 Cutoff time:
 10:00:00 AM (CST)
 Delivery lead days: 1
 Delivery Days are:
 Tuesday

[View Order](#)

Grand Total: \$16,400

Enter the **Amounts** of the cash you need to order. Please note the increments that must be ordered in the **Value** column.

When you are finished filling in the fields, you will see the total of your order on the left-hand side of the screen. Click **View Order** to continue.

Delivery Date: April 19 2023 Wednesday



Earliest delivery date is 4/19/2023

Location: 81 | Franklin

Change Order

Franklin (81)

Johnson Financial Group

Delivery Date: April 19, 2023

Fit Bill

\$1	\$500
\$5	\$1,000
\$10	\$3,000
\$20	\$10,000

Boxed

Penny	\$50
Nickel	\$100
Dime	\$250
Quarter	\$1,500

Grand Total: \$16,400.00

Submit Order

<< Back

On this screen, review your order details. If everything looks good, click **Submit Order**. If you need to edit anything, click <<**Back**.

ICO Home
Order Entry
Edit Order
Reports
Shipment Entry
Edit Shipment

Edit My Identity
Exit Loomis Fargo
Extranet

Consider the following:
Cutoff time:
10:00:00 AM (CST)
Delivery lead days: 1
Delivery Days are:
Wednesday

For Location Franklin - (81).

Order has been successfully submitted on 4/11/2023 at 4:33:32 PM Central Time. Your reference number is 9512561.

Change Order

Franklin (81)

Johnson Financial Group

Delivery Date: April 19, 2023

Fit Bill

\$1	\$500
\$5	\$1,000
\$10	\$3,000
\$20	\$10,000

Boxed

Penny	\$50
Nickel	\$100
Dime	\$250
Quarter	\$1,500

Grand Total: \$16,400

Print Confirmation

Once the order has been submitted, you will receive confirmation the order has been submitted. You will be given a reference number as well as the option to print your order confirmation.

Welcome to the ICO system. Please choose an option from the left.

Due to a nationwide coin shortage, some coin denominations may be unavailable. We apologize for the inconvenience.

If you need to edit/update/cancel an unprocessed order, click on **Edit Order** in the left-hand menu. To cancel an order, change all amounts to 0.00 and submit.

Thank You

Additional Resources and Support

For additional resources, including “how-to” guides, please visit our online Client Resources page at <https://www.johnsonfinancialgroup.com/client-resources>

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.

[JohnsonFinancialGroup.com](https://www.johnsonfinancialgroup.com)

