

ACH Pass-Thru



Click an account tile to view details and transaction history. ✕

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Home

ACCOUNTS

Current: \$1,347,088.99 ?

<p>JCDC **8655</p> <p>Available Balance \$4,931.00</p> <p>Current Balance \$4,931.00</p>	<p>ATM SURCHARGE EXPENSE **8898</p> <p>Available Balance \$10,193.05</p> <p>Current Balance \$10,193.05</p>
<p>COMMERCIAL CHECKING **7245</p> <p>Available Balance \$3,686.71</p> <p>Current Balance \$3,686.71</p>	<p>COMMERCIAL HYBRID **7311</p> <p>Available Balance \$16,007.39</p> <p>Current Balance \$16,007.39</p>
<p>MUNICIPAL COMMERCIAL **5122</p> <p>Available Balance \$4,372.42</p> <p>Current Balance \$4,372.42</p>	<p>MUNICIPAL HYBRID **7152</p> <p>Available Balance \$5,297.31</p> <p>Current Balance \$5,297.31</p>
<p>NON-PR COMMERCIAL CKG **5537</p> <p>Available Balance \$4,864.35</p> <p>Current Balance \$4,864.35</p>	<p>INSTITUTIONAL MMKT **6030</p> <p>Available Balance \$9,596.43</p> <p>Current Balance \$9,596.43</p>
<p>OFFICIAL CHECKS **4572</p> <p>Available Balance \$10,007.90</p> <p>Current Balance \$10,007.90</p>	<p>NON PR COM CKG W/INT **1995</p> <p>Available Balance \$4,836.45</p> <p>Current Balance \$4,836.45</p>
<p>WHOLESALE MMKT (FINA... **6454</p> <p>Available Balance \$5,003.29</p> <p>Current Balance \$5,003.29</p>	<p>FIXED COMMERCIAL 300200</p> <p>Current Balance \$750,000.00</p>
<p>RLC VARIABLE 200200</p> <p>Current Balance \$500,000.00</p>	<p>ESCROW BUSINESS MMKT **6356</p> <p>Available Balance \$4,506.30</p> <p>Current Balance \$4,506.30</p>

With ACH Pass-Thru, you can upload any properly formatted NACHA file.

To start the ACH Pass-Thru process, select **ACH Pass-Thru** from the **Cash Management** menu.

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ACH Pass-Thru

Import File * Process Date

Select a file to upload 📅

Memo

Draft **Approve**

Search transactions

Load your file into the **Import File** field.

Enter a **Process Date** for the file. The process date should be at least one business day prior to the effective date, unless you want to make this a Same Day ACH file. Please be aware the Same Day ACH transactions are subject to additional processing fees.

You can add a **Memo** for internal purposes.

Select **Draft** or **Approve** depending on your entitlements. **Draft** will save the transaction for a future approval. **Approve** will complete the transaction right away, unless your rights require multiple approvals for this transaction type.

9/1/2020	ACH Pass Thru	\$8,000.00
	x Cancelled	
9/1/2020		#11765

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ACH

Import Fil

Selected

Memo



Transaction Drafted

Transaction requires 1 approval(s).

Transaction ID: 11910

Total Amount: \$8,000.00

[Close](#) [View in Online Activity](#)

Search transactions

Pending Processed

9/10/2020	#11909
ACH Pass Thru	\$8,000.00
× Cancelled	
9/23/2020	#11908
ACH Pass Thru	\$8,000.00

In this case we Drafted the payment.

Note: when the icon is green, the transaction is complete.

When the icon is yellow (as here), there are extra steps required.

When the icon is red, the transaction has failed and something needs to be fixed before another transaction can be started.

approve

9/4/2020	#11878
Stop Payment	\$0.00
☑ Processed	
9/4/2020	#11877
Stop Payment	\$0.00
☑ Processed	
9/4/2020	#11876

All activity performed via Online Banking will be displayed here. Use 'Show Filters' for additional search and navigation options. ✕

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- Online Activity**
- Statements
- Cash Management ∨
- Transfers ∨

Online Activity

Single Transactions Recurring Transactions

Created date	Status	Approvals	Transaction Type	Account	Amount	
9/5/2020	Drafted	0 of 1	ACH Pass Thru - Tracking ID: 11910		\$8,000	Actions
			Thru - Tracking ID: 11909			
			Thru - Tracking ID: 11908			
			Thru - Tracking ID: 11907			
			Thru - Tracking ID: 11906			
			h - Tracking ID: 11904	COMMERCIAL CHECKING ****7245	\$10.00	<input type="checkbox"/>
			ment - Tracking ID: 11903	COMMERCIAL HYBRID ****7311	\$0.00	<input type="checkbox"/>
			ment - Tracking ID: 11902	COMMERCIAL HYBRID ****7311	\$0.00	<input type="checkbox"/>
			nsfer - Tracking ID: 11901	WHOLESALE MMKT (FINANCE ONLY) ****6454	\$100.00	<input type="checkbox"/>
			nsfer - Tracking ID: 11900	COMMERCIAL HYBRID ****7311	\$2.00	<input type="checkbox"/>
9/4/2020	Cancelled	N/A	ACH Pass Thru - Tracking ID: 11894		\$0.00	<input type="checkbox"/>

\$8,000 **Actions**

- Toggle Details
- Approve
- Cancel
- Inquire
- Print Details

Online Activity (found in the **Transactions** menu) tracks all transactions that happen online. Make sure you select **Single** or **Recurring Transactions** at the top of the page depending on what transaction type you are looking for.

Using the **kabob menu**, you can **Approve** the transaction from here, amongst other actions. To approve a transaction, you must complete a Secure Access Code validation. For more information, see “Approving Transactions” guide.

Depending on your entitlements, you may be able to approve or cancel transactions that were created by other users.

Thank You

Additional Resources and Support

For additional resources, including “how-to” guides, please visit our online Client Resources page at <https://www.johnsonfinancialgroup.com/client-resources>

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.

[JohnsonFinancialGroup.com](https://www.johnsonfinancialgroup.com)

