

# Transferring Funds

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Please note: Transfers completed after 10:00 PM CT will be posted for the next business day.



Click an account tile to view details and transaction history. ✕

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## Home 🖨️

### ACCOUNTS ✎ ▴

Current: \$1,348,173.99 ?

<p>JCDC **8655 <span>⋮</span></p> <p>Available Balance <b>\$4,966.04</b></p> <p>Current Balance \$4,966.04</p>	<p>ATM SURCHARGE EXPENSE **8898 <span>⋮</span></p> <p>Available Balance <b>\$10,016.97</b></p> <p>Current Balance \$10,016.97</p>
<p>COMMERCIAL CHECKING **7245 <span>⋮</span></p> <p>Available Balance <b>\$2,952.82</b></p> <p>Current Balance \$2,952.82</p>	<p>COMMERCIAL HYBRID **7311 <span>⋮</span></p> <p>Available Balance <b>\$15,963.27</b></p> <p>Current Balance \$15,963.27</p>
<p>MUNICIPAL COMMERCIAL CKG **5122 <span>⋮</span></p> <p>Available Balance <b>\$4,872.42</b></p> <p>Current Balance \$4,872.42</p>	<p>MUNICIPAL HYBRID **7152 <span>⋮</span></p> <p>Available Balance <b>\$5,297.31</b></p> <p>Current Balance \$5,297.31</p>
<p>NON-PR COMMERCIAL CKG **5537 <span>⋮</span></p> <p>Available Balance <b>\$4,864.35</b></p> <p>Current Balance \$4,864.35</p>	<p>INSTITUTIONAL MMKT **6030 <span>⋮</span></p> <p>Available Balance <b>\$9,996.43</b></p> <p>Current Balance \$9,996.43</p>
<p>OFFICIAL CHECKS **4572 <span>⋮</span></p> <p>Available Balance <b>\$10,007.95</b></p> <p>Current Balance \$10,007.95</p>	<p>NON PR COM CKG W/INT **1995 <span>⋮</span></p> <p>Available Balance <b>\$4,836.45</b></p> <p>Current Balance \$4,836.45</p>
<p>WHOLESALE MMKT (FINA... **6454 <span>⋮</span></p> <p>Available Balance <b>\$5,103.29</b></p> <p>Current Balance \$5,103.29</p>	<p>FIXED COMMERCIAL 300200 <span>⋮</span></p> <p>Current Balance \$750,000.00</p>
<p>RLC VARIABLE 200200 <span>⋮</span></p> <p>Current Balance \$500,000.00</p>	<p>ESCROW BUSINESS MMKT **6356 <span>⋮</span></p> <p>Available Balance <b>\$4,460.30</b></p> <p>Current Balance \$4,460.30</p>

Transfer Money Now ➤

From the left-hand menu, select **Transactions** and then **Funds Transfer**.

Online transfer history and recurring transfers can be viewed in the Activity Center. ✕

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## Funds Transfer

Individual Transfers    Multi-Account Transfers

**From Account**

**To Account**

**Amount**  
\$

**Frequency**

**Transfer Date**

**Memo (optional)**

**Transfer Funds**

All    Pending    Processed

9/16/2020 Funds Transfer ✓ Authorized	#11700 \$10.00
9/6/2020 Funds Transfer ✓ Authorized	#11679 \$2.00

Select a **From** and **To Account**, the **Amount**, the **Date** you want the transfer to happen and a **Memo** (if needed).

Online transfer history and recurring transfers can be viewed in the Activity Center. ×

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## Funds Transfer

Individual Transfers    Multi-Account Transfers

**From Account**

**To Account**

**Amount**  
\$

**Frequency**

**Transfer Date**

**Memo (optional)**

**Transfer Funds**

Search transactions

All    Pending    Processed

9/16/2020 Funds Transfer ✓ Authorized	#11700 \$10.00
9/6/2020 Funds Transfer ✓ Authorized	#11679 \$2.00

You can also setup a recurring funds transfer on this page.

Online transfer history and recurring transfers can be viewed in the Activity Center. ✕

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## Funds Transfer

Individual Transfers    Multi-Account Transfers

From Account

To Account

Amount

\$

Frequency

One-time transfer ▾

- ✓ One-time transfer
- 1st of the month
- Last day of the month
- 1st & 15th of the month
- 15th & last day of the month
- Weekly
- Every other week

All    Pending    Processed

9/16/2020 Funds Transfer ✓ Authorized	#11700 \$10.00
9/6/2020 Funds Transfer ✓ Authorized	#11679 \$2.00
9/27/2020 Funds Transfer ✓ Authorized	#11639 \$1.00

You can select from a range of dynamic dates.

Online transfer history and recurring transfers can be viewed in the Activity Center. ✕

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## Funds Transfer

Individual Transfers    Multi-Account Transfers

From Account

To Account

Amount

\$

Frequency

1st of the month ▾

Start Date

09/02/2020 📅

**i** Transfers falling on a Sunday or banking holiday will be processed the following business day.

Repeat Duration

- Forever (Until I Cancel)
- Until Date (Set An End Date)

All    Pending    Processed

9/16/2020 Funds Transfer ✓ Authorized	#11700 \$10.00
9/6/2020 Funds Transfer ✓ Authorized	#11679 \$2.00

You should see a warning about what happens when transfers fall on a non-business day

Online transfer history and recurring transfers can be viewed in the Activity Center. ✕

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## Funds Transfer

Individual Transfers    Multi-Account Transfers

From Account

To Account

Amount

\$

Frequency

1st of the month ▾

Start Date

09/02/2020 📅

**i** Transfers falling on a Sunday or banking holiday will be processed the following business day.

Repeat Duration

- Forever (Until I Cancel)
- Until Date (Set An End Date)

All    Pending    Processed

9/16/2020 Funds Transfer ✓ Authorized	#11700 \$10.00
9/6/2020 Funds Transfer ✓ Authorized	#11679 \$2.00

You can have the recurring transaction have no end date or a specific one.

Online transfer history and recurring transfers can be viewed in the Activity Center. ✕

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## Funds Transfer

Individual Transfers    Multi-Account Transfers

From Account

To Account

Amount

\$

Frequency

One-time transfer ▼

Transfer Date

09/02/2020 📅

Memo (optional)

**Transfer Funds**

Search transactions

All    Pending    Processed

9/16/2020  
Funds Transfer  
✓ Authorized    #11700  
\$10.00

9/6/2020  
Funds Transfer  
✓ Authorized    #11679  
\$2.00

Select **Transfer Funds** when you have completed filling in this page.

Please note, transfers completed after 10:00 PM CT will be posted for the next business day.



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## Funds Transfer

Individual Transfers

Multi-Account Transfers

Search






Create Template

Transfer Funds

### Available Templates

Name	Transfers	Actions
★ Multi Transfer test	3	

If you have the Corporate Banking product, you can setup transfer templates and complete multiple transfers from one page by clicking the **Multi-Account Transfers** option. To create a template, click **Create Template**. To do a onetime Multi-Account Transfer, click **Transfer Funds**.

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## Funds Transfer

Upload From File

### Origination Details

Transfer Date

Use same Date for all transfers

Recurrence

Set schedule

09/09/2020



Memo

Push Memo to All

Transfers (3)

Find accounts in transfer

From Account

To Account

Amount

ATM SURCHARGE EXPENSE

\*\*\*\*8898

\$10,016.97

COMMERCIAL CHECKING

\*\*\*\*7245

\$2,952.82

\$1.00

ATM SURCHARGE EXPENSE

\*\*\*\*8898

\$10,016.97

MUNICIPAL COMMER CKG

\*\*\*\*5122

\$4,872.42

\$2.00

ATM SURCHARGE EXPENSE

\*\*\*\*8898

\$10,016.97

MUNICIPAL HYBRID

\*\*\*\*7152

\$5,297.31

\$5.00

+ Add another transfer

\$8.00

3 transfers

Cancel

Submit

For a one-time Multi-Account Transfer, fill in this screen with the transfer date, Memo (if desired), accounts, and dollar amounts. You can remove or copy a row using the kabob menu. You can **add more transfers** by clicking "+Add another transfer." Click **Submit** to finish the transfer.

You can do a maximum of 35 transfers in one block.

Please note, transfers completed after 10:00 PM CT will be posted for the next business day.

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## Funds Transfer

### Template Properties

Template Name	Template Access Rights
<input type="text" value="Monthly Transfer"/>	9 of 9 user roles selected

### Origination Details

Memo

### Transfers (3)

From Account	To Account	Amount	
ATM SURCHARGE EXPENSE ****8898      \$10,016.97	COMMERCIAL CHECKING ****7245      \$2,952.82	\$5.00	⋮
ATM SURCHARGE EXPENSE ****8898      \$10,016.97	COMMERCIAL HYBRID ****7311      \$15,963.27	\$4.00	⋮
ATM SURCHARGE EXPENSE ****8898      \$10,016.97	MUNICIPAL COMMER CKG ****5122      \$4,872.42	\$3.00	⋮

\$12.00  
3 transfers

To create a template, fill out the screen as required. Provide the template a name, add a memo if desired, and fill in the account and amount fields. You can remove or copy a row using the kabob menu. You can add more transfers by clicking "+Add another transfer." Save the template at the bottom of the page.

You can do a maximum of 35 transfers in one block.

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## Funds Transfer

Individual Transfers    Multi-Account Transfers

Create Template

Transfer Funds

### Available Templates

Name	Transfers	Actions
★ Multi Transfer test	3	<ul style="list-style-type: none"> <li>Click to view template actions</li> <li>Transfer Funds</li> <li>Edit</li> <li>Copy</li> <li>Delete</li> </ul>

To use a template from the **Multi-Account Transfer** screen, click the kabob menu and click **Transfer Funds**. You can also **Edit, Copy, or Delete** the template.

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## Multi Transfer test (Funds Transfer) Edit Template

**Origination Details**

Transfer Date Recurrence

Use same Date for all transfers None

📅

Memo

Push Memo to All

Transfers (3) Filters: All Paid Not Paid

From Account	To Account	Amount	
ATM SURCHARGE EXPENSE ****8898 \$10,016.97	COMMERCIAL HYBRID ****7311 \$15,963.27	\$0.03	⋮
JCDC ****8655 \$4,966.04	COMMERCIAL HYBRID ****7311 \$15,963.27	\$0.04	⋮
OFFICIAL CHECKS ****4572 \$10,007.95	COMMERCIAL HYBRID ****7311 \$15,963.27	\$0.05	⋮

\$0.12  
3 transfers

Cancel
Submit

The template page will prefill in the accounts, amounts, and memo (if used). Select the **Transfer Date** and make any updates to amounts, if needed. Click **Submit** to complete the transfer.

Please note, transfers completed after 10:00 PM CT will be posted for the next business day.

Online transfer history and recurring transfers can be viewed in the Activity Center. ✕

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## Funds Transfer

Individual Transfers    Multi-Account Transfers

From Account

To Account

Amount

\$

Frequency

One-time transfer ▼

Transfer Date

09/02/2020

Memo (optional)

Transfer Funds












Search transactions

All    Pending    Processed

9/16/2020 Funds Transfer ✓ Authorized	#11700 \$10.00
9/6/2020 Funds Transfer ✓ Authorized	#11679 \$2.00
9/27/2020 Funds Transfer ✓ Authorized	#11639 \$1.00
8/8/2040 Funds Transfer ✓ Authorized	#11069 \$0.01
9/7/2020 Funds Transfer ✓ Authorized	#10976 \$123.00

The **Funds Transfers** you have previously setup, with their current status, is shown on the right-hand side.

All activity performed via Online Banking will be displayed here. Use 'Show Filters' for additional search and navigation options.

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## Online Activity

Single Transactions    Recurring Transactions

Created date	Status	Approvals	Transaction Type	Account		
9/2/2020	Processed	1 of 1	Funds Transfer - Tracking ID: 11801	OFFICIAL CHECKS ****4572	\$0.05	<input type="checkbox"/> ⋮
9/2/2020	Processed	1 of 1	Funds Transfer - Tracking ID: 11800	JCDC ****8655	\$0.04	<input type="checkbox"/> ⋮
9/2/2020	Processed	1 of 1	Funds Transfer - Tracking ID: 11799	ATM SURCHARGE EXPENSE ****8898	\$0.03	<input type="checkbox"/> ⋮
9/2/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11798	ATM SURCHARGE EXPENSE ****8898	\$5.00	<input type="checkbox"/> ⋮
9/2/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11797	ATM SURCHARGE EXPENSE ****8898	\$2.00	<input type="checkbox"/> ⋮
9/2/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11796	ATM SURCHARGE EXPENSE ****8898	\$1.00	<input type="checkbox"/> ⋮
9/2/2020	Drafted	1 of 2	ACH Batch - Tracking ID: 11791	JCDC ****8655	\$0.00	<input type="checkbox"/> ⋮
9/2/2020	Drafted	1 of 2	ACH Batch - Tracking ID: 11790	COMMERCIAL CHECKING ****7245	\$50.00	<input type="checkbox"/> ⋮
9/2/2020	Cancelled	N/A	ACH Batch - Tracking ID: 11786	MUNICIPAL COMMER CKG ****5122	\$500.00	<input type="checkbox"/> ⋮
9/2/2020	Cancelled	N/A	Payroll - Tracking ID: 11785	ATM SURCHARGE EXPENSE ****8898	\$0.08	<input type="checkbox"/> ⋮
9/2/2020	Cancelled	N/A	ACH Collection - Tracking ID: 11784	OFFICIAL CHECKS ****4572	\$1.00	<input type="checkbox"/> ⋮

If your transfer was one-time, you should see it processed in **Online Activity** immediately.

From the kabob menu, you can submit an inquiry on the transaction, copy the transfer to process again, or print details.

All activity performed via Online Banking will be displayed here. Use 'Show Filters' for additional search and navigation options. ✕

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## Online Activity

Single Transactions Recurring Transactions



Created date	Status	Approvals	Transaction Type	Account	Amount
8/28/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11675	ATM SURCHARGE EXPENSE ****8898	\$20.20
8/28/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11672	ATM SURCHARGE EXPENSE ****8898	\$9.99
8/28/2020	Authorized	1 of 1	Funds Transfer - Tracking ID: 11643	COMMERCIAL CHECKING ****7245	\$2.00
8/28/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11624	COMMERCIAL CHECKING ****7245	\$1.00
8/28/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11622	COMMERCIAL CHECKING ****7245	\$2.00
8/28/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11619	COMMERCIAL CHECKING ****7245	\$1.00
8/27/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11592	COMMERCIAL CHECKING ****7245	\$1,000.00
8/27/2020	Cancelled	N/A	Funds Transfer - Tracking ID: 11579	INSTITUTIONAL MMKT ****6030	\$8.83
8/24/2020	Cancelled	N/A	ACH Batch - Tracking ID: 11511	ATM SURCHARGE EXPENSE ****8898	\$10.06
8/24/2020	Cancelled	N/A	Domestic Wire - Tracking ID: 11509	ATM SURCHARGE EXPENSE ****8898	\$0.01
8/14/2020	Cancelled	N/A	ACH Batch - Tracking ID: 11210	COMMERCIAL CHECKING ****7245	\$5.00

If your transfer was recurring, you should see it in **Activity Center** under the **Recurring Transactions** tab, and it may not have been processed yet.

From the kabob menu, you can cancel or edit the recurring transaction, copy it, or view the history of the transaction.



# Thank You

## Additional Resources and Support

For additional resources, including “how-to” guides, please visit our online Client Resources page at <https://www.johnsonfinancialgroup.com/client-resources>

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at [tmsupport@johnsonfinancialgroup.com](mailto:tmsupport@johnsonfinancialgroup.com).

[JohnsonFinancialGroup.com](https://www.johnsonfinancialgroup.com)

