

Information Reporting

Please note, the Reports function is only available to organizations using the corporate level platform of AccessJFG.



Click an account tile to view details and transaction history. ✕

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Home 🖨️

ACCOUNTS ✎ ▴

Current: \$1,347,088.99 ?

JCDC **8655 Available Balance Current Balance	\$4,931.00 \$4,931.00	ATM SURCHARGE EXPENSE **8898 Available Balance Current Balance	\$10,193.05 \$10,193.05
COMMERCIAL CHECKING **7245 Available Balance Current Balance	\$3,686.71 \$3,686.71	COMMERCIAL HYBRID **7311 Available Balance Current Balance	\$16,007.39 \$16,007.39
MUNICIPAL COMMER CKG **5122 Available Balance Current Balance	\$4,372.42 \$4,372.42	MUNICIPAL HYBRID **7152 Available Balance Current Balance	\$5,297.31 \$5,297.31
NON-PR COMMERC CKG **5537 Available Balance Current Balance	\$4,864.35 \$4,864.35	INSTITUTIONAL MMKT **6030 Available Balance Current Balance	\$9,596.43 \$9,596.43
OFFICIAL CHECKS **4572 Available Balance Current Balance	\$10,007.90 \$10,007.90	NON PR COM CKG W/INT **1995 Available Balance Current Balance	\$4,836.45 \$4,836.45
WHOLESALE MMKT (FINA... **6454 Available Balance Current Balance	\$5,003.29 \$5,003.29	FIXED COMMERCIAL 300200 Current Balance	\$750,000.00
RLC VARIABLE 200200 Current Balance	\$500,000.00	ESCROW BUSINESS MMKT **6356 Available Balance Current Balance	\$4,506.30 \$4,506.30

Transfer Money Now ➤

You can access detail reporting functions by clicking **Reports** under the **Reports** menu.

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Reports

Results Filters: **All** Private Shared + New Report

Name ^	Last Run ^	Download	Type ^	Actions
☆ ACH Activity Report (Test JoshW)	9/4/2020	CSV PDF	ACH Activity Report - Current Day	⋮
☆ BAI Monthly Report	9/4/2020	BAI CSV PDF	Balance and Activity Statement - Previous Day(s)	⋮
☆ Balance and Activity Statement	8/31/2020	BAI CSV PDF	Balance and Activity Statement - Current Day	⋮
☆ JM test	9/6/2020	Queued	ACH Passthru File Uploads Report	⋮
☆ Josh Mobile Test Transaction Report	9/2/2020	CSV PDF	Transaction Report: Report on Various Transaction Types	⋮
☆ Jost Mobile Test Balance Report	9/2/2020	Failed	Balance and Activity Statement - Current Day	⋮
☆ SarahM ZBA	8/17/2020	CSV PDF	ZBA Activity Report - Previous Day(s)	⋮
☆ Transaction report - Sarah M Test	7/21/2020	CSV PDF	Transaction Report: Report on Various Transaction Types	⋮

Information Reports you have previously run or scheduled are displayed.

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Reports

Results Filters: **All** Private Shared [+ New Report](#)

Current Day Reports	Previous Day Reports	Online Activity Reports	Other Reports
ACH Activity Report - Current Day	ACH Activity Report - Previous Day(s)	ACH Online Origination	Company Entitlements Report
Balance and Activity Statement - Current Day	Balance and Activity Statement - Previous Day(s)	ACH Passthru File Uploads	Sample 1 Report
Checks Paid Report - Current Day	Cash Position - Previous Day(s)	Transaction Report	
User Defined Report - Current Day	Checks Paid Report - Previous Day(s)	Wire Online Origination	
Wire Transfer Report - Current Day	User Defined Report - Previous Day(s)		
	Wire Transfer Report - Previous Day(s)		
	ZBA Activity Report - Previous Day(s)		
Transaction Reports			
Company User Activity Report			

To create a new report, **Click +New Report** and **select** a report you'd like to create.

Please see the next page for a description of available reports.

Report Descriptions

Current and Previous Day Reports: Reporting of all transactions and/or balance information

- ACH Activity Report: Reports of all ACH Transactions
- Balance and Activity Statement: Report of all transactions within account(s)
- Checks Paid Report: Report of checks clearing the account
- User Defined Report: Customizable Transaction Report
- Wire Transfer Report: Report of all wire transactions
- Cash Position (Previous Day Report only): Detailed Account Balance Information
- ZBA Activity (Previous Day Report only): ZBA Transaction Details

Online Activity Reports: Reports for transactions originated in AccessJFG

- ACH Online Origination: Listing of ACH Transactions originated in AccessJFG
- ACH Passthru File Uploads: Listing of ACH Pass-Thru files uploaded into AccessJFG
- Transaction Report: Listing of all online transactions except ACH and Wires, which are reported separately
- Wire Online Origination: Listing of all wire transactions originated in AccessJFG

Other Reports

- Company Entitlements Report: Administrative report of User Role entitlements and the users assigned to those roles

Transaction Reports

- Company User Activity Report: Audit report of online banking activity of company users

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New Balance and Activity Statement - Previous Day(s)

This report will generate the following file formats: PDF, CSV, BAI

[Change report type](#)

Do you want this report to be private or shared?

Private

Shared

What do you want to name the report?

What account(s) do you want to include?

All Accounts (20)

Select specific account(s)

What dates do you want to include?

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly
- Monthly

You can make the report **Private** or **Shared**. Private means only you can see the output.

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New Balance and Activity Statement - Previous Day(s)

This report will generate the following file formats: PDF, CSV, BAI

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Do you want this report to be private or shared?

- Private
- Shared

What do you want to name the report?

What account(s) do you want to include?

- All Accounts (20)

Select specific account(s)

What dates do you want to include?

How often do you want this report to run?

- On Demand
- Every Business Day
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- Monthly

Cancel

Create and Run

Create

Enter a name for the report.

- Home
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New Balance and Activity Statement - Previous Day(s)

This report will generate the following file formats: PDF, CSV, BAI

[Change report type](#)

Do you want this report to be private or shared?

- Private
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What do you want to name the report?

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Select specific account(s)

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Cancel

Create and Run

Create

You can choose which accounts to run the reports against.

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New Balance and Activity Statement - Previous Day(s)

This report will generate the following file formats: PDF, CSV, BAI

[Change report type](#)

Do you want this report to be private or shared?

- Private
- Shared

What do you want to name the report?

What account(s) do you want to include?

- All Accounts (20)

Select specific account(s)

What dates do you want to include?

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly
- Monthly

Cancel

Create and Run

Create

You can select dynamic dates, such as Weekly, Monthly etc, or you can pick a specific range.

- Home
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New Balance and Activity Statement - Previous Day(s)

This report will generate the following file formats: PDF, CSV, BAI

[Change report type](#)

Do you want this report to be private or shared?

- Private
- Shared

What do you want to name the report?

What account(s) do you want to include?

- All Accounts (20)

Select specific account(s)

What dates do you want to include?

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly
- Monthly

Cancel

Create and Run

Create

You can select how often you want the report to run. On Demand means to run it now.

Depending on what report type you chose, you may have other criteria to select.

- Home
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New Balance and Activity Statement - Previous Day(s)

This report will generate the following file formats: PDF, CSV, BAI

[Change report type](#)

Do you want this report to be private or shared?

- Private
- Shared

What do you want to name the report?

What account(s) do you want to include?

- All Accounts (20)

Select specific account(s)

What dates do you want to include?

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly
- Monthly

Cancel

Create and Run

Create

Click **Create and Run** if you want to run the report now, or **Create** if you want to save it but run it later.

- Home
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Reports

Results Filters: **All** Private Shared + New Report

Name	Last Run	Download	Type	Actions
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☆ Josh Mobile Test Transaction Report	9/2/2020	CSV PDF	Transaction Report: Report on Var	⋮
☆ Jost Mobile Test Balance Report	9/2/2020	Failed	Balance and Activity Statement - C	⋮
☆ SarahM ZBA	8/17/2020	CSV PDF	ZBA Activity Report - Previous Day	⋮
☆ Transaction report - Sarah M Test	7/21/2020	CSV PDF	Transaction Report: Report on Var	⋮

Return to the Reports Menu. If you chose to run the report immediately, you can download the report in a **PDF, CSV**, or (for some report types) **BAI** file. If you want to run a saved report again, from the actions kabob menu, you can choose to **Run** the report, as well as view previous reports, edit or delete the report.



Balance And Activity Previous

Report Type: Previous Day Balance Report - Summary and Detail

Report Date: 2020-07-21 to 2020-07-21 (This report is missing some balance information)

Customer: Johnson Commercial Test and Train

Created By: John Doe

Currency: USD

Account(s): 5888-1008411203, 5888-1008315933, 5888-1008320204, 5888-1008404483,

When complete, the report will be available in **PDF** and **CSV**, and **BAI** (for certain report types) output.

SUMMARY

Account Number	Account Name	Opening Ledger	Credit Count	Credit Amount	Debit Count	Debit Amount	Closing Ledger
5888-1008411203	PRIVATE BANKING CKG		0	\$0.00	0	\$0.00	
5888-1008315933	ASSOCIATE CHECKING		0	\$0.00	0	\$0.00	
5888-1008320204	JFG RETIREE CHECKING		0	\$0.00	6	\$0.34	
5888-1008404483	PLATINUM CHECKING		0	\$0.00	0	\$0.00	
Report Totals		\$0.00	0	\$0.00	6	\$0.34	\$0.00

DETAIL

Account Number: 5888-1008411203				Account Name: PRIVATE BANKING CKG		
Date	BAI Type	CR Amount	DB Amount	Serial Number	Ref Num	Description
<i>Account Total</i>		<i>\$0.00</i>	<i>\$0.00</i>			

Account Number: 5888-1008315933				Account Name: ASSOCIATE CHECKING		
Date	BAI Type	CR Amount	DB Amount	Serial Number	Ref Num	Description
<i>Account Total</i>		<i>\$0.00</i>	<i>\$0.00</i>			

Account Number: 5888-1008320204				Account Name: JFG RETIREE CHECKING		
Date	BAI Type	CR	DB	Serial	Ref	Description

Thank You

Additional Resources and Support

For additional resources, including “how-to” guides, please visit our online Client Resources page at <https://www.johnsonfinancialgroup.com/client-resources>

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at tmsupport@johnsonfinancialgroup.com.

[JohnsonFinancialGroup.com](https://www.johnsonfinancialgroup.com)

