

ACH Payments Using Templates

J	JOHNSON FINANCIAL GROUP			Welcome, Kyle K Last login 10/01/2020 at		- 1
Click	an account tile to view detai	nd transaction history.			×	
۲à	Home	Home	ą	Transfer Money Now	>	
	72 Message Center	Tioffie	ŝ	ACH Batch	2	
	Transactions	ACCOUNTS 🖉	^	Domestic Wire	1	
	Cash Management	Available: \$1,196,483.67 ⑦ Current: \$1,196,483.67 ⑦		Funds Transfer	1	
	Payments	COMMERCIAL HYBRID **1877 : SM BUSINESS SOLUTION **2249	:	View in Online Activity	>	
	ACH Pass-Thru	Available Balance\$7,255.21Available Balance\$5,005Current Balance\$7,255.21Current Balance\$5,00		DepositPartner	>	
	DepositPartner	Wires Charlying ##1601	:			
	Lockbox	Wires Checking **1601 Wires Savings **1602 Available Balance \$100,267.02 Current Balance \$100,267.02 Current Balance \$100,267.02				
	Tax Payment			Talanata		-
	JFG One Card	JCDC **8655 ATM SURCHARGE EXPENSE **8898 Available Balance \$4,940.00 Available Balance \$10,180	0.00	To create Payments		-
	Merchant Services	Current Balance \$4,940.00 Current Balance \$10,18	80.00	Managem		
	Recipient Address Book	COMMERCIAL CHECKING **7245 COMMERCIAL HYBRID **7311	:			
	Business Gateway	Available Balance \$8,349.76 Available Balance \$10,661 Current Balance \$8,349.76 Current Balance \$10,661			4	
	Positive Pay		:			
=	Transfers	MUNICIPAL COMMER CKG **5122 : MUNICIPAL HYBRID **7152 Available Balance \$4,136.45 Available Balance \$5,177 Current Balance \$4,136.45 Current Balance \$5,177				
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JII	Reports	NON-PR COMMERC CKG **5537 OFFICIAL CHECKS **4572 Available Balance \$4,804.41 Available Balance \$10,008	3.80			
	Account Services	Current Balance \$4,804.41 Current Balance \$10,00				
?	Help	NON PR COM CKG W/INT **1995 WHO! ESALE MMKT (EINA **6454	:			

ate a new Template, click on ents under the Cash

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

Available Balance

Current Balance

: \$4,811.05 \$4,811.05

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Available Balance

Current Balance

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Settings

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\$5,003.50

\$5.003.50

J	JOHNSON FINANCIAL GROUP							Welcome, Kyle Kasbohm	
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	¹⁷² Message Center		dyments						
	Transactions	~	New Payment				۹ Search		
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	ACH Pass-Thru		73 Results Filters: All	ACH Batch ACH Collection	Domestic Wire	International Wire	Payroll		
	DepositPartner	L.	Name 🔺	Туре 🔺	Recipients 🔶	Last Paid Date 🔺	Last Pai	d Amount 🔺 Actions	
	Lockbox		Name –	туре –	Recipients -		Last Fair		
	Tax Payment		🟠 🛛 A. Zihuatanejo	Domestic Wire	1			:	
	JFG One Card		슈 ABC Payables	ACH Batch (CCD)	2				
	Merchant Services		슈 ACH COLLECTIONS	ACH Collection (CCD)	2	9/10/2020			plates allow you to action and re-use it.
	Recipient Address Book Business Gateway		숫 Aladdin	ACH Collection (PPD)	1			· •	
	Positive Pay		☆ Austin	International Wire	1			:	
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l	Reports	× L	$\stackrel{\wedge}{\searrow}$ Disney Int	International Wire	1			:	
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ACH Pa Deposit		73 Results Filters: All AC	H Batch ACH Collection	D ACH Batch ACH Collection	Domestic Wire International Wire	ıs		
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Positive		☆ Austin	International Wire	1	tem	plate.		
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III Reports	~	රු Disney Int	International Wire	1	bein	g created. A	All ACH types will cal workflow. For	
	t Services V	☆ Disney Payroll	Payroll (PPD)	1 8/31/2020	Wire	e Templates	, please see the	
? Help{ŷ} Settings	×	☆ distributions	Domestic Wire	3 9/14/2020	vvire	e Template ι	user guides.	
□ Log Off		☆ DOCTORS	ACH Batch (PPD)	1		:		

	JOHNSON FINANCIAL GROUP	Welcome, Kyle Kasbohm	
	Home 2) Message Center	ACH Batch Change Type	
	Transactions Cash Management Payments	Template Properties Template Name Template Name 4 of 9 user roles selected	
	ACH Pass-Thru	Origination Details	
	DepositPartner	SEC Code 🕥 Company Entry Description From Subsidiary	
	Lockbox	Select a SEC Code V Max 10 characters Q Search by name	
	Tax Payment	Account Q Search by name or number	
	JFG One Card	search by name of number	
	Merchant Services		plate a name and
	Recipient Address Book	this template.	ser roles may access
	Business Gateway	+ Add multiple recipients	
	Positive Pay	Recipient/Account Amount	6 m
\equiv	Transfers		
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J	JOHNSON FINANCIAL GROUP					Welcome, Kyle Kasbohm	
	Home ²⁾ Message Center		ACH Batch Change Type				
	Transactions Cash Management Payments	~	Template Properties Template Name Vendor Payment	Template Access Rights 4 of 9 user roles selected			
	ACH Pass-Thru		Origination Details				
	DepositPartner		SEC Code 💿	Company Entry Description	From Subsidi	15	
	Lockbox		CCD - Cash Concentration and Disburse 🗸	Payment	*****1316	ayables	
	Tax Payment		Account				100
	JFG One Card		XXXXXX7245 \$8,349.76				
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	Business Gateway		+ Add multiple recipients			by selecting the SE	
	Positive Pay		Recipient/Account	Amount		Company Entry De Subsidiary, and the	
Ξ	Transfers	\sim					
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J	JOHNSON FINANCIAL GROUP		Welcome, Kyle Kasbohm	
	Home	ACH Batch Change Type		
	 Message Center Transactions Cash Management Cash Management ACH Pass-Thru DepositPartner Lockbox Thu Baumant 	Template Properties Template Name Template Access Rights Vendor Payment 4 of 9 user roles selected Origination Details SEC Code ③ Company Entry Description CCD - Cash Concentration and Disbursel ∨ Payment Account	suggested to leave the a	ng recipients 5. Add in a dollar 6 leave at \$0.00. change every time wire, it is mount at \$0.00.
	Tax Payment JFG One Card	COMMERCIAL CHECKING XXXXXX7245 \$8,349.76	See the ACH Recipients for instructions for addi	
	Merchant Services Recipient Address Book	Recipients (1) Filters: All Pending Pre-Notes	pients in payment	
	Business Gateway	+ Add multiple recipients		
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≡ ⊘	Transfers \lor Locations	ج Search by name or account. الم	:	
ul	Reports ~	+ New Recipient + Add another recipient		
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ېنې د (ب)	Settings 🗸 🗸	1 pay Checking 987654 Billy Bob		
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Payments		Vendor Payment 4 of 9 user roles selected	1 1 m
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DepositPartner		SEC Code 💿 Company Entry Description From Subsidiary	
Lockbox		CCD - Cash Concentration and Disburse V Payment McQuetoo Payables	
Tax Payment		Account COMMERCIAL CHECKING	
JFG One Card		XXXXXX7245 \$8,349.76	
Merchant Service	25	Recipients (2) Filters: All Pending Pre-Notes Q Find recipients in paym	
Recipient Address	is Book	Click	Save when you are finished.
Business Gateway	у	+ Add multiple recipients	,
Positive Pay		Recipient/Account Amount	
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Locations		Bono (Paul Hewson) Checking 123456	:
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<u>ئ</u>	FINANCIAL GROUP						
	² Message Center	Pa	ayments			_	
	∽Message Center						
	Transactions	~	New Payment				The template is now available for
	Cash Management	^					you to use in the Payments
	Payments		Templates				screen. Use the Actions Kabob menu to Pay using the template,
	ACH Pass-Thru	73	B Results Filters: All AC	H Batch ACH Collection	Domestic Wire	International	or edit, copy, and delete the
	DepositPartner		Name 🔺	Туре 🔺	Recipients 🔺	Last Paid D	template.
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	Tax Payment	1	A. Zihuatanejo	Domestic Wire	1		<u> </u>
	JFG One Card	ĩ	ABC Payables	ACH Batch (CCD)	2		Click to view template actions
	Merchant Services		ACH COLLECTIONS	ACH Collection (CCD)	2	9/10/2020	Pay
	Recipient Address Book			Acticolication (CCD)	2	5/10/2020	Edit
	Business Gateway	٢	Aladdin	ACH Collection (PPD)	1		Сору
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0	Locations	٢	Copy of ACH COLLECTI	ACH Collection (CCD)	2		:
ılıl	Reports	~ ī	☆ Disney Int	International Wire	1		:
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-	Log Off	~	☆ DOCTORS	ACH Batch (PPD)	1		:

Ų	JOHNSON FINANCIAL GROUP					Welcome, Kyle Kasbohm	
\bigcirc^{17}	Home ² Message Center		Vendor Payment (ACH E	Batch)	Import /	Amounts 💿 Edit Template	
	Transactions	~ (Drigination Details			_	
	Cash Management	~	SEC Code 💿	Company Entry Description	From Subsidiary		
	Payments		CCD - Cash Concentration and Disbursement	Payment	McQuetoo Payable *****1316	'S	
			Account	Effective Date	Recurrence		
	ACH Pass-Thru		COMMERCIAL CHECKING XXXXX7245 \$8,349.76	10/16/2020	Set schedule		
	DepositPartner					-	
	Lockbox		Recipients (2) Filters:	All Paid Not Paid Pending Pre-Notes	۹. Find recipients in	payment	
	Tax Payment		Recipients (2) Filters.	An Faid Not Faid Ferding Fre-Notes		payment	
	JFG One Card						
	Merchant Services		Recipient/Account	Amount			
	Recipient Address Book		Bono (Paul Hewson)	\$0.00	Г		
	Business Gateway		Checking 123456			Enter the effectiv	a data far tha
	Positive Pay		The Edge (David Evans) Checking 987654	\$0.00		transaction. You	can also set a
\equiv	Transfers	~				recurring transact	tion schedule if
0	Locations	\$	0.00		Cance	desired.	
III	Reports	~ 2	payments (2 for \$0.00)		Cance	You can also upda	ate the Company
	Account Services	~				Entry Description	
?	Help	~			L		
्रि	Settings	~					
G	Log Off						



Welcome, Kyle Kasbohm

Edit Template

172	Message Center	
~	wessage center	

Home

A

Enter a dollar amount for each payee.

If you don't want a recipient to be paid, click on the recipient tile and mark the Do Not Pay box.

If you enter \$0.00 for a payee, it will send a prenote transaction.

Clicking on the recipient tile will allow you to enter Addendum information.

0	Locations
Ш	Reports
	Account Services
?	Help
<u>نې</u>	Settings
G	Log Off

Vendor Payment (ACH Batch)

~	Origination Details		
~	SEC Code ③	Company Entry Description	From Subsidiary
	CCD - Cash Concentration and Disbursement	Payment	McQuetoo Payables *****1316
	Account	Effective Date	Recurrence
	COMMERCIAL CHECKING XXXXXX7245 \$8,349.76	10/16/2020	Set schedule
	Recipients (2) Filters:	II Paid Not Paid Pending Pre-Notes	۹. Find recipients in payment
	Recipient/Account	Amount	
	 This payment is valid. Bono (<i>Paul Hewson</i>) 	\$100.00	:
~	Checking 123456 Notify Recipient Show Details	Do Not Pay	
	Addendum		
~			
~	The Edge (David Evans)Checking987654	Not Paid	:
~			
~	\$100.00 1 payments		Cancel Draft Approve

Welcome, Kyle Kasbohm

JOHNSON

	ACH Pass-Thru
	Payments
▦	Cash Management
	Transactions
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G	Home

Positive Pay

Transfers

Locations

Reports

Help

Settings

Log Off

Account Services

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You can either **Draft** or **Approve** the transaction, depending on your rights. **Draft** will save the transaction for a future approval. **Approve** will complete the transaction right away.

	atch)		
Prigination Details			
SEC Code 🕐	Company Entry Description	From Subsidiary	
CD - Cash Concentration and Disbursement	Payment	McQuetoo Payables *****1316	
Account	Effective Date	Recurrence	
COMMERCIAL CHECKING XXXXX7245 \$8,349.76	10/16/2020	Set schedule	
Recipients (2) Filters:	All Paid Not Paid Pending Pre-Notes	 Find recipients in payment 	:
Recipient/Account	Amount		
Bono (Paul Hewson) Checking 123456	\$100.00		:
Notify Recipient Show Details	Do Not Pay		
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Addendum			
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The Edge (David Evans)	Not Paid		 :

J	JOHNSON FINANCIAL GROUP						Welcome, Kyle Kasbohm	
G	Home		Vend		×		Edit Template	
	² Message Center		venu	(!)				
	Transactions	~	Originat	Transaction Drafted				
	Cash Management	^	SEC Code	Transaction requires 1 approval(s).		rom Subsidiary McQuetoo Payables		
	Payments		CCD - Cas			*****1316		
	ACH Pass-Thru		COMME	Transaction ID: 12922 Total Amount: \$100.00		ecurrence et schedule		
	DepositPartner		XXXXXXX72				In this case we I	Drafted the
	Lockbox		Recipier	Close View in Online Activity		Find recipients in	payment.	
	Tax Payment						Note: when the	icon is green, the
	JFG One Card						transaction is co	_
	Merchant Services		Recipien	t/Account Amount			When the icon i	s yellow (as here),
	Recipient Address Book		⊘ т	'his payment is valid.			there are extra	-
	Business Gateway		Bond	o (Paul Hewson) \$100.00				
	Positive Pay			Notify Recipient Show Details Do Not Pay			When the icon i transaction has	
≡	Transfers	~	Adder					ls to be fixed before
\bigcirc	Locations						another transac	ction can be started.
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₿	Statements Cash Management	~	Created date 👻	Status 👻	Approvals	Transaction Type 👻	Account 👻	Amount 🚽 🗌	
\equiv	Transfers	~	10/1/2020	Drafted	0 of 1	ACH Batch - Tracking ID: 12922	COMMERCIAL CHECKING XXXXXX7245	\$100.00	
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	Reports Account Services	~	10/1/2020	Authorized	1 of 1	International Wire - Tracking ID: 12914	COMMERCIAL HYBRID XXXXXX7311	Activity Center Transactions me	
?	Help	~	10/1/2020	Processed	1 of 1	International Wire - Tracking ID: 12913	COMMERCIAL HYBRID XXXXXX7311	transactions tha	
ŝ	Settings	~	10/1/2020	Processed	1 of 1	Domestic Wire - Tracking ID: 12912	Wires Checking XXXXX1601	If you drafted th	ne transaction, you,
G	Log Off		10/1/2020	Processed	1 of 1	International Wire - Tracking ID: 12911	COMMERCIAL HYBRID XXXXXX7311		over, can Approve from here, amongst
			10/1/2020	Processed	1 of 1	Domestic Wire - Tracking ID: 12910	Wires Checking XXXXX1601	other actions us	ing the kabob
			9/30/2020	Drafted	0 of 1	ACH Batch - Tracking ID: 12909	COMMERCIAL CHECKING XXXXXX7245	menu.	
			9/30/2020	Processed	1 of 1	Domestic Wire - Tracking ID: 12908	COMMERCIAL HYBRID XXXXXX7311	you may be able	
			9/30/2020	Processed	1 of 1	International Wire - Tracking ID: 12907	COMMERCIAL HYBRID XXXXXX7311	cancel transaction users have draft	
			9/30/2020	Processed	1 of 1	Domestic Wire - Tracking ID: 12906	Wires Checking XXXXXX1601		

Additional Resources and Support

- For additional resources, including "how-to" guides, please visit our online Client Resources page at:
 - » <u>https://www.johnsonfinancialgroup.com/client-resources</u>
- If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at <u>tmsupport@johnsonfinancialgroup.com</u>.